January 2, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Rohwedder, Supervisors Eaken, Manternach, Oswald, and Zirkelbach.

Moved by Oswald seconded by Zirkelbach to approve the minutes of the December 23, 2019 meeting. All aye. Motion carried.

Moved by Eaken seconded by Manternach to approve the payroll for the period ending December 22, 2019, as certified by the department heads. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to appoint Supervisor Wayne Manternach as Chairman and Supervisor Joe Oswald as Vice-Chairman of the Jones County Board of Supervisors for calendar year 2020 and until their successors are appointed. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to appoint the Jones County Supervisors to the following committees. All aye. Motion carried.

|  |  |
| --- | --- |
| WAYNE MANTERNACH – CHAIRMAN  Jones County Board of Health  Jones County Decategorization/CPPC  Jones County G.I.S. Committee  H.A.C.A.P. – District  MH/DS of the East Central Region Board  JOE OSWALD – VICE CHAIRMAN  Jones County 911 Service Board  Jones County Emergency Management Agency  Jones County Fair Board  Advancement Services of Jones County  D.H.S. Service Area Advisory Board  Maquoketa River Watershed Authority  Sixth Judicial District Dept. of Corrections  Workforce Development  LLOYD EAKEN  Jones County Economic Development  Commission  Jones County Integrated Roadside Vegetation  Management Committee  Jones County Resource Enhancement and Protection  (R.E.A.P.)  Jones County Safe & Healthy Youth Coalition  Jones County Solid Waste Commission  Eastern Iowa Regional Utility Service System  (E.I.R.U.S.S.)  Resource Conservation & Development Commission  (R.C. & D.)  NED ROHWEDDER  Jones County Courthouse & Public Building  Security Committee  Jones County Emergency Medical Services Assn.  Jones County Mental Health Advisory Board  Jones County Safety Committee  Jones County Solid Waste Commission  Jones County Tourism Association  Abbe Mental Health Center  Federal Emergency Management Association  (F.E.M.A.)  Heritage Agency on Aging | JON ZIRKELBACH  Jones County Integrated Roadside Vegetation  Management Committee  Jones County Wapsipinicon Trail Committee  Area Substance Abuse Council  East Central Iowa Council of Governments  (E.C.I.C.O.G.)  East Central Iowa Housing Fund  Region 10 Transportation Policy Committee  **Further, each Jones County Supervisor is appointed as an alternate to the following boards and commissions if they are not designated above as a primary appointee:**  Jones County 911 Service Board  Jones County Board of Health  Jones County Economic Development  Commission  Jones County Emergency Management Agency  Jones County Fair Board  Jones County Integrated Roadside Management  Committee  Jones County Mental Health Advisory Board  Jones County Safety Committee  Jones County Solid Waste Commission  Abbe Mental Health Center  Area Substance Abuse Council (A.S.A.C.)  East Central Iowa Council of Governments  (E.C.I.C.O.G.)  Eastern Iowa Regional Utility Service System  (E.I.R.U.S.S.)  H.A.C.A.P. – District  MH/DS of the East Central Region Board  Region 10 Transportation Policy Committee  Resource Conservation & Development Commission (R.C. & D.)  Sixth Judicial District Dept. of Corrections |

Moved by Oswald seconded by Eaken to appoint the Anamosa Journal-Eureka and Monticello Express as the official Jones County newspapers for county legal publications for the 2020 calendar year. All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to appoint Dr. Michael Weston, Anamosa, as Medical Examiner, and Kevin Weber, Anamosa, Stephanie Miller, Wyoming, and Joni Wiese, Anamosa, as Medical Examiner Investigators for calendar year 2020. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to make of record that the Board of Supervisors formally advertised in the two official county newspapers the week of December 9, 2019 seeking candidates for appointment to various boards and commissions of Jones County, and that the advertisement will remain on the county web-site throughout the year. All aye. Motion carried.

The Auditor reported that no applications were received during 2019 for possible appointments to various boards and commissions.

Moved by Zirkelbach seconded by Eaken to re-affirm the appointment of Derek Lumsden, Jones County Economic Development Executive Director, to the East Central Iowa Council of Governments (ECICOG) Board of Directors for a three year term expiring December 31, 2021, with Lumsden serving as a citizen representative; and to appoint Doug Wortman to the East Central Iowa Council of Governments Revolving Loan Fund Committee for a one year term expiring December 31, 2020. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to appoint, and/or re-affirm the appointments of, the following persons to the Region 10 Transportation Committees. All aye. Motion carried.

Committee Position Name Term Expiring

Policy Regular Member Doug Herman, Monticello City Administrator 1/1/22

Policy Regular Member Jon Zirkelbach, Jones County Supervisor 1/1/22

Policy Alternate Member Wayne Manternach, Jones County Supervisor 1/1/22

Policy Alternate Member Joe Oswald, Jones County Supervisor 1/1/22

Policy Alternate Member Lloyd Eaken, Jones County Supervisor 1/1/22

Policy Alternate Member Ned Rohwedder, Jones County Supervisor 1/1/22

Technical Advisory Regular Member Todd Postel, Jones County Asst. to the Engineer 1/1/21

Technical Advisory Regular Member Brenda Leonard, Jones County Emergency Mgmt . 1/1/22

Technical Advisory Regular Member Derek Snead, Jones County Engineer 1/1/23

Technical Advisory Alternate Member Bill Feldmann, City of Anamosa 1/1/22

Trails Advisory Regular Member Dusty Embree, Wapsipinicon Trail Committee 1/1/22

Trails Advisory Regular Member Brad Mormann, Jones County Conservation 1/1/22

Trails Advisory Alternate Member Brad Hatcher, Anamosa 1/1/22

Trails Advisory Alternate Member Doug Herman, City of Monticello 1/1/22

Passenger Transp. Advisory Regular Member Jamie Ginter, Jones County JETS 1/1/21

Passenger Transp. Advisory Regular Member Lucia Herman, Jones County Community Services 1/1/22

Moved by Zirkelbach seconded by Rohwedder to appoint John Hinz as the District 1 representative to the Jones County Board of Adjustment to fill a vacancy for the term expiring June 30, 2023. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to appoint Wes Gibbs as Weed Commissioner for calendar year 2020. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to appoint Joyce Fishwild to the Jones County Historic Preservation Commission for a term expiring December 31, 2020. All aye. Motion carried. [Auditor’s note: see January 14, 2020 minutes for correction.]

Moved by Zirkelbach seconded by Oswald to appoint James Krapfl to the Jones County Historic Preservation Commission to a term expiring December 31, 2020. All aye. Motion carried. [Auditor’s note: see January 14, 2020 minutes for correction.]

Moved by Rohwedder seconded by Oswald to appoint Rose Rohr to the Jones County Historic Preservation Commission to a term expiring December 31, 2020. Ayes: Rohwedder, Oswald, Eaken. Nays: Zirkelbach, Manternach. Motion carried. [Auditor’s note: see January 14, 2020 minutes for correction.]

Moved by Rohwedder seconded by Zirkelbach to appoint Cole Fishwild to the Jones County Pioneer Cemetery Commission for a three-year term expiring December 31, 2022. All aye. Motion carried.

Moved by Oswald seconded by Eaken to appoint Supervisor Wayne Manternach and Dr. Kirk Kilburg to the Jones County Board of Health for three year terms expiring December 31, 2022. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to appoint Mark Denniston as the Supervisor representative to the Jones County Civil Service Commission for a six-year term expiring December 31, 2025. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to appoint, in accordance with the provisions of Chapter 6B.4, Code of Iowa, the following persons to the Compensation Commission for Eminent Domain Proceedings. All aye. Motion carried.

COMPENSATION COMMISSION FOR EMINENT DOMAIN PROCEEDINGS

OWNER - OPERATORS OF AGRICULTURAL PROPERTY

Steve Barber, Oxford Junction Steve Brainard, Anamosa

Joe Cruise, Monticello Myron Ehresman, Anamosa

David Lubben, Monticello Ryan Sperfslage, Monticello

H. Richard Zimmerman, Anamosa

OWNERS – CITY & TOWN

Robert Holmes, Monticello Nathan Lehrman, Wyoming

Mel Manternach, Monticello Joe Paulsen, Onslow

Becky Westphal, Olin Tom Zaruba, Oxford Junction

(vacant)

REAL ESTATE - SALESPERSONS OR BROKERS

Cheryl Dirks, Monticello Sue Fogarty, Anamosa

Ivan Kurt, Cascade Marv Marek, Anamosa

Howard McDermott, Monticello Thomas Orr, Monmouth

Adriel Soper, Wyoming

KNOWLEDGE OF PROPERTY VALUE – BANKERS, AUCTIONEERS, APPRAISERS

Arnie Andreesen, ret. County Assessor, Anamosa Ron Andreesen, Farmer, Center Junction

Jack Dietiker, Carpenter, Anamosa Phil Gent, Appraiser, Monmouth

Rex Rickels, ret. R.E. Salesman, Monticello Ed Shover, Auctioneer, Anamosa

Jerry Volk, R.E. Salesman, Cascade

The Auditor presented a proclamation noting the centennial commemoration of the approval of the 19th amendment to the U.S. Constitution granting women the right to vote in the United States of America.

Supervisor Rohwedder introduced for approval the 19th Amendment Centennial Commemoration Proclamation, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the proclamation adopted. [2020-001]

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION ASSESSING COSTS

OF DELINQUENT WATER AND/OR SEWER UTILITY FEES

Whereas, in accordance with the 28E agreement between Jones County, Iowa, and the Eastern Iowa Regional Utility Service System (EIRUSS), bearing the date of June 2, 2015, the EIRUSS has certified a notice to the Jones County Board of Supervisors, dated November 8, 2019, reflecting delinquent user fees for the Center Junction water and sanitary sewer systems; and

Whereas, said notice certifies the account holder(s) identified below as having failed to satisfy the account balance(s) shown below for water and/or sanitary sewer user fees after having been mailed monthly notices by the EIRUSS, and said accounts remain past due and unsatisfied.

Whereas, the owners of said properties were mailed notices by the Jones County Auditor on December 2, 2019 notifying them of the delinquent accounts and that if the accounts remained delinquent on January 2, 2020 the Jones County Board of Supervisors would consider action to place a lien on the respective properties.

Now therefore, be it resolved that the Jones County Board of Supervisors do hereby certify the delinquent account holder(s) and premise(s) shown below to the County Treasurer for the imposition of a lien upon said real estate so that same may be collected in the same manner as property taxes.

|  |  |  |  |
| --- | --- | --- | --- |
| Name & Mailing Address of Delinquent Utility Account | Owner Name and Address of Property with Delinquent Utility Account | Tax Parcel and brief legal description | Delinquent Amount due |
| Folken, Joseph  10623 Main St.  Center Junction IA 52212 | MUCTARU LLC  10623 Main St.  Center Junction IA 52212 | 11 04 178 004  O.T. LOT 4 & E 2/3 LOT 5 & W 16.5’ LOT 3, BLK 29  CENTER JUNCTION | $567.39  Services billed May 10, 2019 – November 8, 2019 |
| Leytem, David  PO Box 22  Center Junction IA 52212 | Leytem, David & Pamela  12601 Prospect St.  Center Junction IA 52212 | 11 04 178 010  O.T. S ½ LOTS 16, 17, 18, 19, 20, BLK 29  CENTER JUNCTION | $395.01  Services billed July 8, 2019 – October 30, 2019 |
| Leytem, David & Josh  10557 Main St.  Center Junction IA 52212 | Leytem, David & Josh  10557 Main St.  Center Junction IA 52212 | 11 04 182 001  TR NW COR SE SE NW 4-84-2 | $1,335.64  Services billed December 10. 2018 – October 30, 2019 |
| Kunde, Aaron  PO Box 63  Center Junction IA 52212 | Kunde, Aaron & Nicole  12471 St. Paul St.  Center Junction IA 52212 | 11 04 303 005  O.T. LOT 1, BLK 43 CENTER JUNCTION | $859.60  Services billed March 13, 2019 – October 30, 2019 |
| Stingley, Tom  PO Box 47  Center Junction IA 52212 | Stingley, Thomas D.  10702 Midland St.  Center Junction IA 52212 | 11 04 102 004  COM 35’ E OF ST. PAUL ST. ON S LINE R.R. TH N 335’ …. | $617.39  Services billed May 10, 2019 - October 30, 2019 |
| Willcoxson, Jerry  10657 Main St.  Center Junction IA 52212 | Willcoxson, Jerry  10657 Main St.  Center Junction IA 52212 | 11 04 161 003  O.T. LOTS 4 & 5  BLK 28  CENTER JUNCTION | $1,065.92  Services billed  January 14, 2019 - October 30, 2019 |
| Williams, Randy  PO Box 83  Center Junction IA 52212 | Williams, Randy  12653 Davenport St..  Center Junction IA 52212 | 11 04 153 004  O.T. LOTS 7, 8, 9, 10, 11 EX S12’, BLK 18  CENTER JUNCTION | $2,858.47  Services billed January 14, 2016 - October 30, 2019 |

Moved by Oswald seconded by Zirkelbach to acknowledge receipt of a manure management plan update from Recker Farms (facility #62623) for property located in Delaware County with manure application in Jones County with the County Auditor to retain the document in a temporary file for public access for one year. All aye. Motion carried.

The Auditor provided a brief review of the Jones County Property Valuation Report for 2019 taxable values to be used for the FY21 budgets of all the taxing entities in Jones County, noting a 3.7% county-wide increase in taxable value.

The Engineer met with the Board to request approval of the final payment voucher for the County Rd. E45 resurfacing project and a soil contamination monitoring report for county-owned property in Wyoming; to discuss progress on right of way negotiations for the Lead Mine Rd. grading project and the need to update the County’s fence compensation policy to reflect current costs; and to discuss the agenda for the January 9, 2020 public hearing regarding the possible closure of the intersection of Old Dubuque Rd. and U.S. Highway 151 to address safety concerns.

Moved by Zirkelbach seconded by Eaken to authorize the Chairman to sign the soil contamination monitoring reports to the Iowa Dept. of Natural Resources for county-owned property in Wyoming. All aye. Motion carried.

Moved by Rohwedder seconded by Zirkelbach to approve the final payment voucher to Cedar Valley Corp. LLC for project 53-C053(86), a PCC overlay project on County Rd. E45 between Morley and Olin. All aye. Motion carried.

The Board members provided brief updates on upcoming committee meetings.

Moved by Eaken seconded by Oswald to adjourn at 10:00 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

January 7, 2020 9:10 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Zirkelbach seconded by Eaken to approve the minutes of the January 2, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to approve claims #2001-0001 through #2001-0139. All aye. Motion carried.

The Board discussed employee mileage reimbursement claims. The Auditor inquired about issuing a bid package for removal of the building at the county farm.

Moved by Rohwedder seconded by Zirkelbach to approve, and place on file, the Clerk’s Report of Fees Collected for the month ending December 31, 2019. All aye. Motion carried. [2020-002]

Moved by Oswald seconded by Eaken to open the public hearing at 9:15 a.m. to review the plans, specifications, estimated cost, and form of contract for a window replacement contract at the Courthouse. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye. Motion carried.

Mike Mollenhauer, Shive-Hattery Architecture & Engineering, explained the proposal and presented the plans, specifications, form of contract, noted two addendums had been issued since the project was initially let for bidding, and estimated the cost of the project to be $520,000.

No persons present offered any comments regarding the project.

Moved by Oswald seconded by Rohwedder to close the public hearing at 9:20 a.m. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to approve the plans, specifications, form of contract, and cost estimate for a window replacement project at the Courthouse. All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to open bids at 9:21 a.m. for the window replacement project at the Courthouse. All aye. Motion carried.

Bids were received from:

* The Wilson Group, Inc. in the amount of $476,500 plus $25,750 for alternate #1, $10,100 for alternate #2, and $6,400 for alternate #3.
* Tricon General Construction in the amount of $585,000 plus $22,000 for alternate #1, $6,550 for alternate #2, and $3,750.
* Peak Construction Group, Inc. in the amount of $715,000 plus $26,900 for alternate #1, $8,600 for alternate #2, and $4,900 for alternate #3.

Moved by Eaken seconded by Zirkelbach to award the bid for the project at the January 14, 2020 meeting, as originally scheduled, to allow time for the project engineer to review the bid documents and make a recommendation for award of the bid. All aye. Motion carried.

Moved by Rohwedder seconded by Eaken to open a public hearing at 9:35 a.m. to review violations of the Jones County Nuisance Ordinance on property located at 8346 Slide Rock Rd., Anamosa, and owned by Paul and Roxanne Rundle. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye. Motion carried.

The Land Use Administrator provided details regarding the ordinance violation and noted that the property owner was notified by telephone and by mail, and that notice of the public hearing was published in the two official county newspapers the week of December 25, 2019.

Property owner Paul Rundle and his son-in-law Heath VanDeest, along with neighbors Michael and Mary Neiers and Gerdes Mobile Home Court owner Garrett Gerdes, were present at the meeting to offer comments regarding the nuisance.

Moved by Zirkelbach seconded by Rohwedder to close the public hearing at 10:00 a.m. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye. Motion carried.

Moved by Oswald seconded by Eaken to allow Paul and Roxanne Rundle, the owners of the property located at 8346 Slide Rock Rd., Anamosa in Section 25 of Fairview Township, to have until February 11, 2020 to abate the nuisance or the County will proceed with filing a civil citation pursuant to Section 8, of Article II, of the Jones County Nuisance Ordinance. All aye. Motion carried.

The Land Use Administrator met with the Board to present the 2020 Construction Evaluation Resolution for confinement animal feeding operations for consideration.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

CONSTRUCTION EVALUATION RESOLUTION 2020

WHEREAS, Iowa Code section 459.304(3) sets out the procedure if a board of supervisors wishes to adopt a “construction evaluation resolution” relating to the construction of a confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution can submit to the Department of Natural Resources (DNR) an adopted recommendation to approve or disapprove a construction permit application regarding a proposed confinement feeding operation structure; and

WHEREAS, only counties that have adopted a construction evaluation resolution and submitted an adopted recommendation may contest the DNR’s decision regarding a specific application; and

WHEREAS, by adopting a construction evaluation resolution the board of supervisors agrees to evaluate every construction permit application for a proposed confinement feeding operation structure received by the board of supervisors between February 1, 2020 and January 31, 2021 and submit an adopted recommendation regarding that application to the DNR; and

WHEREAS, the board of supervisors must conduct an evaluation of every construction permit application using the master matrix created in Iowa Code section 459.305, but the board’s recommendation to the DNR may be based on the final score on the master matrix or may be based on reasons other than the final score on the master matrix;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY that the Board of Supervisors hereby adopts this construction evaluation resolution pursuant to Iowa Code section 459.304(3).

The Attorney, Engineer, and Sheriff met with the Board to discuss the January 9, 2020 agenda and meeting format for the January 9, 2020 public hearing regarding the possible closure of the intersection of Old Dubuque Rd. and U.S. Highway 151 to address safety concerns. The group recommended the formation of a committee of county and city personnel to format a conceptual plan to move forward with options to consider to eventually close the intersection and provide alternate routes to access the area. Matt Behrends, representing the Anamosa Development Corporation, also participated in the discussion.

The Engineer provided an update on the Shaw Rd. grading and resurfacing project and Lead Mine Rd. right of way negotiations. Board members shared citizen concerns regarding the condition of Lily Rd. and 215th Ave. south of U.S. Highway 151.

Jennifer Husmann and the Sheriff, representing the Jones County Safe & Healthy Youth Coalition, met with the Board to provide an update on the youth coalition substance abuse prevention and education program and to request funding in the County’s FY21 budget.

Moved by Zirkelbach seconded by Oswald to go into closed session at 10:37 a.m. per Iowa Code Section 20.17 (3) to discuss strategy for public employment relations matters. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to exit closed session at 11:25 a.m. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye. Motion carried.

The Board made available the County’s initial contract proposal to be presented to P.P.M.E. Local 2003 for the collective bargaining agreement to be effective July 1, 2020, noting that contract negotiations commenced at 11:00 a.m. on January 7, 2020. The initial contract proposal from P.P.M.E. Local 2003 was also made available.

Supervisor Zirkelbach provided an update on the condition of the roof on Memorial Hall in Wyoming and encouraged the other Board members to view the condition of the roof.

The Auditor provided the draft of a notice required by Senate File 634 if the Board were to propose an increase in property taxes that may be greater than two percent above the County’s FY20 property taxes. In the draft notice the Auditor reflected the FY21 General Fund and Rural Services Fund tax levy rates to be equal to the FY20 rates, however due to the increase in taxable valuations for FY21 budgets the property tax dollars levied would be greater than a two percent increase.

The Board members reported on recent and upcoming committee meetings.

Moved by Oswald seconded by Rohwedder to adjourn at 11:50 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

Auditor’s Note: Prior to the meeting, the Board of Supervisors and other elected county officials and department heads met informally with State Representative Andy McKean to discuss legislative matters of importance to county operations.

January 9, 2020 7:00 p.m.

The Jones County Board of Supervisors met in a joint special session with the Anamosa City Council. Jones County Supervisors present were Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Oswald seconded by Rohwedder to open the public hearing at 7:01 p.m. on the proposed vacation and closure of a portion of Old Dubuque Rd. and 130th St. adjacent to U.S. Highway 151. On roll call vote: Oswald aye, Rohwedder aye, Eaken aye, Zirkelbach aye, Manternach aye. Motion carried. (The Anamosa City Council took similar action.)

The County Sheriff and County Engineer provided opening comments regarding the proposed road vacation and closure.

Approximately one hundred citizens were present for the hearing. Also present were city and county staff and elected officials, law enforcement officials, and representatives from the Iowa Department of Transportation. Written comments regarding the proposed road vacation and closure were received from David Remley and Kurt Andreesen. Oral comments regarding the proposed road vacation and closure were presented by David Remley, Bonnie Rhomberg, Kurt Andreesen, Karen Malejko, Mark Malejko, Tom McAtee, Bill Goodman, Kate Buchholtz, Conrad Shada, Matt Behrends, Tammy Dearborn, Tyler Remley, and Scott Wilson.

Moved by Oswald seconded by Rohwedder to close the public hearing at 7:37 p.m. On roll call vote: Oswald aye, Rohwedder aye, Eaken aye, Zirkelbach aye, Manternach aye. Motion carried. (The Anamosa City Council took similar action.)

No action was taken on adoption of a formal resolution to vacate and close a portion of Old Dubuque Rd. and 130th St. adjacent to U.S. Highway 151.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Oswald aye, Rohwedder aye, Eaken aye, Zirkelbach aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted. (The Anamosa City Council adopted the same resolution.)

RESOLUTION FORMING COMMITTEE TO OVERSEE

THE DESIGN AND IMPLEMENTATION OF

THE OLD DUBUQUE ROAD EXTENSION TO PARHAM DRIVE

AND CLOSURE OF

THE OLD DUBUQUE ROAD/130TH STREET INTERSECTION

WITH U.S. HIGHWAY 151.

WHEREAS, Jones County and the City of Anamosa, both in the State of Iowa, recognize a serious safety issue at the intersection of Old Dubuque Road, 130th Street, and U.S. Highway 151; and

WHEREAS, the intersection involves right-of-way controlled by Jones County, the City of Anamosa, and the State of Iowa; and

WHEREAS, a public hearing on the proposal to vacate and close a portion of Old Dubuque Road and 130th Street was held jointly between Jones County and the City of Anamosa; and

WHEREAS, Jones County and the City of Anamosa agree that a road connecting Old Dubuque Road to Parham Drive is a necessary component of the project.

WHEREAS, Jones County and the City of Anamosa recognize that this project will require coordination and cooperation between the two jurisdictions; and

WHEREAS, the formation of a committee composed of representatives from both jurisdictions will provide the best route to resolve the issue in a timely and detailed manner;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Jones County, Iowa and the City Council of the City of Anamosa, Iowa, as follows:

Section 1. A committee is created to oversee the design and implementation of the Old Dubuque Road extension to Parham Drive and closure of the intersection of Old Dubuque Road, 130th Street, and U.S. Highway 151.

Section 2. The committee will be composed of six (6) members. Each entity will select a total of three (3) representatives for the committee. Each entity shall select one (1) elected representative and two (2) non-elected representatives to serve on the committee.

Section 3. Committee decisions will require a majority of the committee members. However, final approval for the closure of the intersection and the development of the new street will require additional action by both the Jones County Board of Supervisors and the Anamosa City Council.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

The County Sheriff and County Engineer provided closing comments on the information discussed at the hearing and their commitment to addressing the safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151.

Moved by Eaken seconded by Zirkelbach to adjourn at 7:51 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

January 14, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach (as indicated).

Moved by Oswald seconded by Rohwedder to approve the minutes of the January 7, 2020 and January 9, 2020 meetings. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to approve the payroll for the period ending January 5, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to approve a five-day Class A Liquor License (Private Club) for Scotch Grove Coon Hunters Club at 18344 Eby’s Mill Rd., Scotch Grove, to be effective February 6, 2020. All aye. Motion carried. [2020-003]

Moved by Rohwedder seconded by Eaken to approve, and place on file the Auditor’s, Recorder’s, and Sheriff’s Reports of Fees Collected for the quarter ending December 31, 2019. All aye. Motion carried. [2020-004, 2020-005, 2020-006]

Moved by Zirkelbach seconded by Rohwedder to appoint Rod Smith, Anamosa Mayor, to the East Central Iowa Council of Governments (ECICOG) Board of Directors for the remainder of a three year term expiring December 31, 2021. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to appoint Kurt Andreesen to the Owners of City and Town Property category on the Compensation Commission for Eminent Domain Proceedings, in accordance with the provisions of Chapter 6B.4, Code of Iowa. All aye. Motion carried.

Moved by Rohwedder seconded by Zirkelbach to rescind the action at the January 2, 2020 meeting making appointments to the Jones County Historic Preservation Commission. All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to appoint David Balster, Tim Fay, and Norman Zimmerman to the Jones County Historic Preservation Commission for terms expiring December 31, 2022, and to re-affirm the appointments of Joyce Fishwild, James Krapfl, and Rose Rohr to the Jones County Historic Preservation Commission for terms expiring December 31, 2020. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to acknowledge receipt of a manure management plan from Scott Tenley, Tenley Farms LLC, facility #64267, for a facility located in Section 7 of Hale Township, with the County Auditor to retain the document in a temporary file for public access for one year. All aye. Motion carried.

Moved by Oswald seconded by Eaken to open bids for rent of the county-owned farm in Section 36 of Wayne Township, and for rent of the farmland owned by the Solid Waste Commission. All aye. Motion carried.

Three bids were received for both the County and Solid Waste Commission properties.

Moved by Oswald seconded by Rohwedder to award a two-year lease, beginning March 1, 2020, for use of county-owned farm ground in Section 36 of Wayne Township to Christopher Hosch for $37,200.00 per year, with 100% of the annual payment due each March 1; and to authorize the Chairman to sign the lease. All aye. Motion carried.

The Solid Waste Commission will meet at 6:30 p.m. on February 4, 2020 to award the bid for rent of the farmland owned by the Solid Waste Commission.

Laurie Worden and Tris Langdon, representing the Workplace Learning Connection, met with the Board to provide an update on services provided by the program, and to request funding in the County’s FY21 budget.

Bob Hatcher, Jones County Tourism Association, met with the Board to present a request for county funding for fiscal year 2021, and to provide an update on activities of the organization.

The Community Services Director met with the Board to address their concerns with mileage reimbursement claims for herself and employees in the Community Services Department and noted that even with the recently acquired county vehicle there would still be mileage reimbursement claims due to more than one employee traveling on the same dates.

The Engineer met with the Board to discuss possible equipment purchases; the expiration of the joint agreement in 2025 between Jones County, the City of Wyoming, and the Iowa Dept. of Transportation for the salt shed located in the City of Wyoming; possible changes to the resolution regarding the purpose and membership of a committee to address safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151; and provided an update on winter road maintenance.

Supervisor Zirkelbach left at 10:20 a.m.

The Auditor inquired about releasing the performance bond (cashier’s check) to the contractor for the project to re-set the steps at the east and south entrances to the courthouse, and to determine any retention amounts related to replacement in the spring of some of the caulk in the steps, and proposed no retention for yard damages during the step project as other construction projects are expected to further damage the yard.

The Auditor also provided an update on the costs for the window project at the courthouse and the need to keep the total project costs below $600,000 for legal compliance, and reviewed references for the low bidder and the recommendation from Shive-Hattery Architecture & Engineering for award of the bid.

Moved by Oswald seconded by Rohwedder to award the bid to replace the windows in the Jones County Courthouse to The Wilson Group, Greenwood, Missouri, in the amount of $508,650 ($476,500 base bid, plus $25,750 to replace the east and west entrance doors and windows, and $6,400 to install a sliding window in one building location). All aye. Motion carried.

The Auditor presented a draft of the results of the salary comparability study, discussed the distribution of the proposed departmental budgets and scheduling for the departmental budget reviews, and provided an update on continued delays by Boomerang Construction Co. to provide the required documentation to obtain approval from the Iowa Dept. of Transportation to close out phase 1 of the Wapsipinicon Trail Project.

The Board discussed the condition of the floor at the new JETS facility in Monticello.

The Board members provided brief updates on upcoming committee meetings.

Moved by Oswald seconded by Eaken to adjourn at 11:06 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

January 14, 2020 6:00 p.m.

The Jones County Board of Supervisors met in special session. Present Chairman Manternach, Supervisors Oswald, Rohwedder, and Zirkelbach. Supervisor Eaken was absent.

Moved by Oswald seconded by Rohwedder to open the public hearing at 6:01 p.m. on the Five-Year Road Construction Program. On roll call vote: Oswald aye, Zirkelbach aye, Rohwedder aye, Manternach aye. Motion carried.

The County Engineer and Engineer’s Assistant provided information regarding the proposed road construction program. Approximately thirty-five persons were present to offer objections to, or comments in favor of, the program. Public comments focused on a grading project proposed for 75th Ave. south of Cascade and the residents desire to retain a seal-coated, or similar, hard surfaced roadway.

Moved by Oswald seconded by Rohwedder to close the public hearing at 7:13 p.m. On roll call vote: Oswald aye, Zirkelbach aye, Rohwedder aye, Manternach aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve the Five-Year Road Construction Program as published in January, 2020. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to adjourn at 7:38 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

January 21, 2020 8:45 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Mae Hingtgen, Executive Director of the MHDS of the East Central Region, was introduced to the Board and provided a brief update on priorities the region board and staff will be working on.

Moved by Rohwedder seconded by Eaken to approve the minutes of the January 14, 2020 regular meeting and the January 14, 2020 special session. All aye. Motion carried.

The Board met with Brad Mormann, Conservation Director, and Conservation Board members Dave Tabor and Dean Zimmerman, to review the proposed FY2021 budgets for the Conservation, Conservation Capital Projects, and Central Park Project departments. Discussion was held regarding salaries, changes in their current budget, the proposed budget for their departments, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

Melissa Hill and Clare Dieter, representing the Riverview Center, and the Sheriff, met with the Board to explain the services provided by the Riverview Center to victims of sexual assault in Jones County and assistance provided to law enforcement with sexual assault investigations, and to request funding for the program be included in the County’s FY21 budget.

Amy Keltner, Volunteer Services, met with the Board to provide an update on services the program provides in Jones County, and to request funding in the County’s FY21 budget.

The Engineer met with the Board to discuss possible changes to the previously adopted resolution regarding the purpose and membership of a committee to address safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151; possible equipment purchases; and provided an update on winter road maintenance.

Moved by Zirkelbach seconded by Oswald to accept bids until 9:30 a.m. on February 11, 2020 for a tandem all-wheel drive motor grader, with an option to trade-in a used 2006 John Deere motor grader. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve a Class C Liquor License, with Living Quarters, Outdoor Service, and Sunday Sales privileges, for Schramerica LLC, doing business as The Grove Bar & Grill, 11668 County Rd. E17, Scotch Grove, to be effective February 1, 2020. All aye. Motion carried. [2020-007]

Moved by Zirkelbach seconded by Eaken to appoint Mike Holmes, to replace Robert Holmes, to the Owners of City and Town Property category on the Compensation Commission for Eminent Domain Proceedings, in accordance with the provisions of Chapter 6B.4, Code of Iowa. All aye. Motion carried.

Moved by Oswald seconded by Eaken to release the performance bond (cashier’s check) to Affordable Concrete Construction, Inc. for the project to re-set the granite steps at the east and south entrances to the courthouse, and to adjust the retainage to $2,000 to replace loose caulk between the steps in the spring. Ayes: Rohwedder, Oswald, Eaken, Manternach. Nay: Zirkelbach. Motion carried.

Moved by Rohwedder seconded by Oswald to authorize the Chairman to sign a GIS Data Agreement with JCG Land Services, Inc., to provide data for a utility project. All aye. Motion carried. [2020-008]

Moved by Eaken seconded by Rohwedder to authorize the Auditor to obtain proposals from all Jones County banks with Jones County funds on deposit to process a loan transaction for the County in an amount not to exceed $450,000 with re-payment in full by June 30, 2020; said loan authorized by Board action on March 5, 2019. All aye. Motion carried.

The Auditor provided an update on documentation received from Boomerang Construction Co. to allow the completion of the D.O.T. audit of the Wapsipinicon Trail project, with final payment approval expected in the near future.

The Auditor inquired if the Board wanted to replace one of their Compensation Board members who is not able the attend the January 27, 2020 Compensation Board meeting, noted a January 22, 2020 meeting with representatives of the City of Wyoming for a proposed urban renewal (Tax Increment Financing) project; and reported on a conversation with a property owner in the Center Junction area regarding their water and sewer utility bills and tax liens.

The Board met with the following department heads to review their proposed FY2021 budgets and re-estimated FY2020 budgets:

* Lucia Herman, Community Services (General Assistance, Substance Abuse Services, and Mental Health Administration)
* Lisa Mootz, Information Technology
* Kristi Aitchison, G.I.S.
* Jamie Ginter, JETS
* Sheri Jones, Recorder

Discussion was held with the various department heads regarding salaries, changes in their current budget, the proposed budget for their department, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

Moved by Eaken seconded by Rohwedder to approve claims #2001-0140 through #2001-0398. All aye. Motion carried.

The Board members reported on recent and upcoming committee meetings.

Moved by Zirkelbach seconded by Oswald to adjourn at 12:50 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

January 23, 2020 8:15 a.m.

The Jones County Board of Supervisors met in special session to review the proposed FY2021 departmental budgets. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

The Board met with the following department heads to review their proposed FY2021 budgets and re-estimated FY2020 budgets:

* Greg Graver, Sheriff
* Derek Snead, Engineer
* Lisa Tallman, Senior Dining
* Susan Yario, Veteran Affairs, and Veteran Affairs Commissioners Penny Schoon and Todd Dirks
* Jenna Lovaas and Jess Weidenhoff, Public Health, and Board of Health member Lyle Theisen
* Paula Hart, Environmental Services, and Board of Health member Lyle Theisen
* Amy Picray, Treasurer
* Kristofer Lyons, Attorney
* Janine Sulzner, Auditor (for the budgets for Board of Supervisors, Auditor, Land Use, and General Services)

Discussion was held with the various department heads regarding salaries, changes in their current budget, the proposed budget for their department, and proposed expenditures that could be reduced or revenues increased. No action was taken on the budget proposals.

Moved by Zirkelbach seconded by Eaken to adjourn at 12:10 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

January 28, 2020 8:30 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, and Zirkelbach. Supervisor Rohwedder was absent.

Moved by Oswald seconded by Eaken to approve the minutes of the January 21, 2020 and January 23, 2020 meetings. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to approve the payroll for the period ending January 19, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Eaken seconded by Oswald to make of record the Assessor’s certification of a pay increase for Shelly Williams, Administrative Assistant, to $45,267 per year effective January 6, 2020. All aye. Motion carried.

Moved by Oswald seconded by Eaken to void check #173047 in the amount of $34,223.00, dated January 21, 2020, made payable to Tyler Technologies; and corresponding claim #2001-0303, submitted by the County Auditor, with reason being credit invoices to be applied against the amount due were received prior to mailing the check. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve a construction contract with The Wilson Group, Greenwood, Missouri, in the amount of $508,650 ($476,500 base bid, plus $25,750 to replace the east and west entrance doors and windows, and $6,400 to install a sliding window in one building location), and the performance bond, notice of award, and notice to proceed, for the courthouse window replacement project. All aye. Motion carried. [2020-009]

The Auditor provided brief information regarding a road separation waiver to be considered by the Board later in the meeting.

Derek Lumsden, Jones County Economic Development Executive Director, met with the Board to provide an update on activities of the Economic Development Commission and to request funding in the County’s FY21 budget.

The Engineer met with the Board to request approval of an amended resolution regarding the membership and scope of a committee to address safety concerns at the intersection of U.S. Highway 151 and Old Dubuque Rd.; to provide an update on right of way negotiations for the Lead Mine Rd. grading project; and to provide a brief update on winter road maintenance activities.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted. (The Anamosa City Council adopted the same resolution at their January 27, 2020 meeting.)

Amended RESOLUTION

RESOLUTION FORMING COMMITTEE TO OVERSEE

THE DESIGN AND IMPLEMENTATION OF

THE OLD DUBUQUE ROAD EXTENSION TO PARHAM DRIVE

AND CLOSURE OF THE OLD DUBUQUE ROAD/130TH STREET INTERSECTION WITH U.S. HIGHWAY 151

*[Said resolution amends a resolution adopted on January 9, 2020.]*

WHEREAS, Jones County and the City of Anamosa, both in the State of Iowa, recognize a serious safety issue at the intersection of Old Dubuque Road, 130th Street, and U.S. Highway 151; and

WHEREAS, the intersection involves right-of-way controlled by Jones County, the City of Anamosa, and the State of Iowa; and

WHEREAS, a public hearing on the proposal to vacate and close a portion of Old Dubuque Road and 130th Street was held jointly between Jones County and the City of Anamosa; and

WHEREAS, Jones County and the City of Anamosa agree that a road connecting Old Dubuque Road to Parham Drive is a necessary component of the project; and

WHEREAS, Jones County and the City of Anamosa recognize that this project will require coordination and cooperation between the two jurisdictions; and

WHEREAS, the formation of a committee composed of representatives from both jurisdictions, and the Iowa Department of Transportation, will provide the best route to resolve the issue in timely and detailed manner;

NOW, THEREFORE, BE IT RESOLVED by the Board of Supervisors of Jones County, Iowa and the City Council of the City of Anamosa, Iowa, as follows:

Section 1. A committee is created to oversee the design and implementation of an intersection and safety improvement project at the intersection of Old Dubuque Road, 130th Street, and U.S. Highway 151.

Section 2. The committee will be composed of at least eight (8) members. The County and City will each select three (3) representatives for the committee. The Iowa Department of Transportation District 6 and Office of Traffic and Safety will select representatives for the committee.

Section 3. Committee recommendations will require a majority of the committee members. However, final approval for the closure of the intersection and the development of any changes will require formal actions by both the Jones County Board of Supervisors and the Anamosa City Council, acting in their individual capacities.

Section 4. All resolutions or parts of resolutions in conflict herewith are hereby repealed, to the extent of such conflict.

Moved by Oswald seconded by Eaken to appoint Supervisor Wayne Manternach, County Sheriff Greg Graver, and County Engineer Derek Snead as the county representatives to a committee serving with representatives of the City of Anamosa and the Iowa Department of Transportation to oversee the design and implementation of an intersection and safety improvement project at the intersection of Old Dubuque Road, 130th Street, and U.S. Highway 151. All aye. Motion carried.

Jason Bowers met with the Board to present a request for a separation waiver to allow him to construct a manure management structure less than one hundred feet from the right of way of Newport Rd.

Moved by Zirkelbach seconded by Oswald to approve a waiver of separation distance for a manure management structure in accordance with Iowa Code Section 459.205, for a confinement animal feeding structure proposed to be located approximately forty feet from the southwesterly right of way line of Newport Rd. in Section 2 of Rome Township for applicant Jason Bowers on property currently owned by Robert L. and Shirley M. Davis. All aye. Motion carried. [2020-010]

The Board members provided brief updates on upcoming committee meetings.

The Auditor met with the Board to review the proposed FY2021 budgets for Capital Projects, Budget Holding, and Non-Departmental, discussed possible funding for use by the County Safety Committee, and provided a cost proposal for possible budget related assistance in January and February 2021. The Auditor also provided the results of a survey from forty-four counties regarding medical examiner fees. Other general budget related topics were discussed, with the Board noting their desire to have general discussions on employee salary requests at their February 4, 2020 meeting, with further discussion with department heads and possible action for budget related purposes at their February 11, 2020 meeting.

Moved by Oswald seconded by Eaken to adjourn at 10:45 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

February 4, 2020 8:30 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Zirkelbach seconded by Eaken to approve the minutes of the January 28, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to approve claims #2002-0001 through #2002-0138. All aye. Motion carried.

The Sheriff and County Attorney met with the Board to discuss a proposal to increase the fees for picking up and boarding stray dogs from the rural areas of the County. The Sheriff reported he would be attending an upcoming meeting of the Animal Welfare Friends.

Moved by Oswald seconded by Eaken to approve the following rates to be effective immediately for services provided by Animal Welfare Friends related to stray dogs picked up in rural Jones County:

* $35 for pickup Tuesday through Saturday from 8 a.m. to 5 p.m. (normal business hours).
* $70 for pickup on Sunday and Monday, and from 5 p.m. to 8 a.m. (after hours) on Tuesday through Saturday.
* $15 daily boarding fee for up to seven days.

All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to hire Tricia Conter as an on-call radio operator, effective January 28, 2020 at $16.34 per hour, and to hire Corey Sikes as an on-call jail transporter/court security officer, effective February 3, 2020 at $18.39 per hour, with benefits per the county employee handbook. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to approve the terms of the tentative collective bargaining agreement between Jones County and P.P.M.E. Local 2003, effective July 1, 2020 through June 30, 2023. All aye. Motion carried. [2020-011]

Moved by Eaken seconded by Oswald to place on file the FY2021 salary recommendations for elected officials from the Jones County Compensation Board. All aye. Motion carried. [2020-012]

The Land Use Administrator met with the Board to review recent court activities with regard to violations of the Nuisance Ordinance at 13461 Ramsey Rd., Anamosa, and at 12653 Davenport St., Center Junction, and noted that a court hearing is scheduled for February 12, 2020 for a violation of the Nuisance Ordinance at 24052 Ridge Rd., E28.

The Board members reported on recent and upcoming committee meetings, and briefly reviewed a report from the Iowa Dept. of Natural Resources regarding the soil remediation project at county owned property at 311 W. Main St., Wyoming.

The Community Health Specialist met with the Board to provide an update on activities of the Employee Wellness Committee, and to present proposed changes to the Employee Wellness Program Policy, and to request increased funding in the County’s fiscal 2021 budget.

The Engineer met with the Board to discuss right of way negotiations for the Lead Mine Rd. grading project and to present partial acquisition and fence compensation contracts for the project; a request to use County Rd D62 for a benefit run in June; a request from a property owner to close the southern end of 230th Ave., and reported that not all adjacent property owners supported the proposal; and to discuss a request from Camp Courageous to install, at their own expense, a walkway underneath 190th Ave. to allow visitors to pass safely to Camp Courageous property on either side of 190th Ave.

Moved by Rohwedder seconded by Eaken to approve a Partial Acquisition Contract, Local Public Agency Right of Way Donation Form, and a Fence Compensation Sub-Contract with James H. Carlson for project No. L-C-855—73-53 (Lead Mine Rd.) in Fairview and Jackson Townships, noting that Carlson is donating approximately 4.39 acres of right of way for the project. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve a Partial Acquisition Contract, Local Public Agency Right of Way Donation Form, and a Fence Compensation Sub-Contract with Christopher Andrew Colehour and Bonnie Lou Colehour for project No. L-C-855—73-53 (Lead Mine Rd.) in Fairview and Jackson Townships, noting that the Colehours are donating approximately 1.43 acres of right of way for the project. All aye. Motion carried.

The Treasurer met with the Board to request approval to appoint a new deputy.

Moved by Rohwedder seconded by Eaken to confirm the Treasurer’s appointment of Amber Kurt as Deputy Treasurer, effective February 19, 2020 at an annual salary of $37,953, with benefits per the employee handbook. All aye. Motion carried.

The Senior Dining Director met with the Board to review a request to the Heritage Agency on Aging for funding for the Senior Dining program in fiscal year 2021, and to discuss increasing the hourly rate of pay for the head cook position, and the possibility of increasing the hours for the position to make the employee eligible for health insurance benefits. By general discussion the Board indicated their willingness to increase the rate of pay for the cook position, but not the hours.

Moved by Oswald seconded by Eaken to authorize the Chairman to sign the Request For Proposals for senior dining services funded through Heritage Agency on Aging for FY21 reflecting a purchase of service meal rate of $3.53 for 32,000 Older Americans Act eligible meals, with the County to retain 100% of the local meal contributions to help offset the full cost of providing the services; said proposal includes an additional 8,774 meals funded with Medicaid revenues or other private sources. All aye. Motion carried. [2020-013]

The Board and Auditor reviewed the Auditor’s fund balance projections based on initial departmental budget proposals including the changes in the levy rate that would be needed to support the initial budget proposals, reviewed a list of proposed budget items to be further reviewed at a later meeting, and reviewed a summary of FY21 salary proposals as submitted by the various department heads and from the Compensation Board. During the discussion on the salary proposals the Board came to consensus agreements on the salary amounts that would be considered for action at the February 11, 2020 meeting for budget preparation purposes, and that the Sheriff, Information Technology Coordinator, and Public Health Coordinator would be scheduled on the February 11, 2020 agenda to review the salary comparability studies conducted in the fall of 2019 for positions in their respective departments.

Moved by Zirkelbach seconded by Oswald to adjourn at 12:55 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

February 11, 2020 8:30 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Oswald seconded by Eaken to approve the minutes of the February 4, 2020 meeting. All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to approve the payroll for the period ending February 2, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to re-appoint Gary Stolte to the Olin Benefited Fire District for a term of three years. All aye. Motion carried.

Moved by Zirkelbach seconded by Oswald to approve a five-day Class A Liquor License (Private Club) for Scotch Grove Coon Hunters Club at 18344 Eby’s Mill Rd., Scotch Grove, to be effective March 12, 2020. All aye. Motion carried. [2020-014]

Moved by Rohwedder seconded by Zirkelbach to approve, and place on file, the Clerk’s Report of Fees Collected for the month ending January 31, 2020. All aye. Motion carried. [2020-015]

The Board reviewed insurance claims filed for damages to personal vehicles reported as a result of road conditions.

Matt McQuillen and the County Attorney met with the Board to provide an update on the status of a soil contamination remediation project at county owned property at 311 E. Main St., Wyoming. McQuillen provided a history of his involvement with the property from before the property was acquired by the County on a tax sale deed so that state funds could be used to pay for the remediation project. The County Attorney provided an update on his conversation with the Iowa Dept. of Natural Resources regarding a recent letter, and noted that conditions at the site were improving, but that if the County were to convey the property to another owner before the project was completed that state funding for the project would cease, which is contrary to information the Board had received in late 2018 and early 2019 from the remediation contractor.

Moved by Oswald seconded by Eaken to open bids at 9:00 a.m. to remove the storage shed and foundation on county-owned property adjacent to E23 County Home Rd., and located in Section 36 of Wayne Township (county farm). All aye. Motion carried.

Bids were received as follows:

$600 S.C. Oberbreckling Excavating & Construction

$4,825 Oberbreckling Concrete & Excavating

$5,480 Jerry McElmeel Excavating & Grading

$6,000 Custom Dozing and Crane Service, Inc.

$6,700 Boomerang Corporation

$16,875 B & J Hauling & Excavation, Inc.

Moved by Rohwedder seconded by Zirkelbach to accept a bid from S.C. Oberbreckling Excavating & Construction in the amount of $600 to remove the storage shed and foundation on county-owned property adjacent to E23 County Home Rd., and located in Section 36 of Wayne Township (county farm), after March 1, 2020. All aye. Motion carried.

Moved by Oswald seconded by Eaken to open proposals at 9:08 a.m. from local Jones County banks with Jones County funds on deposit to process a loan transaction for the County in an amount not to exceed $450,000 with re-payment in full by June 30, 2020; said loan authorized by Board action on March 5, 2019. All aye. Motion carried.

Proposals were received as follows:

Citizens Bank, Anamosa 1.69% with no additional fee

Exchange State Bank, Martelle 2.53% with a $50 fee

Fidelity Bank & Trust, Anamosa 2.55% plus a $40 fee

F & M Bank, Anamosa 2.79% with no additional fee

Moved by Oswald seconded by Eaken to accept a proposal from Citizens Bank, Anamosa, to process a loan transaction for the County in an amount not to exceed $450,000 with re-payment in full by June 30, 2020 at an interest rate of 1.69% with no additional fees; said loan authorized by Board action on March 5, 2019, with further action to be taken at the February 18, 2020 meeting. All aye. Motion carried.

The Land Use Administrator met with the Board to review violations of the Nuisance Ordinance after a thirty-day extension on property owned by Paul and Roxanne Rundle at 8346 Slide Rock Rd., Anamosa.

Moved by Rohwedder seconded by Oswald to allow Paul and Roxanne Rundle, the owners of the property located at 8346 Slide Rock Rd., Anamosa in Section 25 of Fairview Township, an additional thirty-day extension, until March 16, 2020, to abate the nuisance on the property or the County will proceed with filing a civil citation pursuant to Section 8, of Article II, of the Jones County Nuisance Ordinance. All aye. Motion carried.

The Engineer and Assistant to the Engineer met with the Board to discuss an equipment build; a proposal to add a portion of 15th St. to the County’s Farm to Market Road System; a request to contract with an engineering company to conduct bridge load ratings to comply with recently adopted legislation; to open bids for a new motor grader; and to provide an update on right of way negotiations for the Lead Mine Rd. grading project.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

FARM TO MARKET REVIEW BOARD APPLICATION RESOLUTION

WHEREAS, a county may apply for modifications to its farm to market system to add or subtract mileage from its system, to accept or delete highways gained or lost through jurisdictional transfers, or to change the classification of roads within its system, and

WHEREAS, the Board of Supervisors of Jones County has consulted with its County Engineer and desires to modify its farm to market road system to provide continuity of intra-county and inter-county routes, to meet the needs of existing or potential traffic, to better meet land use needs, or to provide a more suitable location for a farm to market route, and

WHEREAS, application for modifications to any county's farm to market system must be made to the Farm to Market Review Board per the requirements of Code of Iowa Section 306.6,

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY that this county is formally requesting that the Farm to Market Review Board approve the following modifications to its farm to market system:

Road segments proposed for addition to the farm to market system:

15th St. from the Linn County line to 240th Ave. all within Section 31, Township 83 North, Range 4 West of the 5th Principal Meridian, Jones County, Iowa.

Total mileage added to the Farm to Market System: 1.07 miles

The Board of Supervisors of Jones County, in lawful session this 11th day of February, 2020 hereby adopts this Farm to Market Modification Resolution.

Moved by Rohwedder seconded by Oswald to authorize the Engineer to contract with IIW Engineers & Surveyors, Dubuque, IA, to conduct load ratings on 135 Jones County bridges for a not to exceed amount of $46,000, and noting that the contract was not offered for competitive bid. All aye. Motion carried.

Moved by Oswald seconded by Rohwedder to open bids at 9:48 a.m. for an all-wheel drive motor grader. All aye. Motion carried.

Bids were received as follows:

* Martin Equipment in the amount of $342,500 for a John Deere model 772 AWD, with a trade-in offer of $62,500 for a John Deere model 872 motor grader
* Martin Equipment in the amount of $331,500 for a John Deere model 672 AWD, with a trade-in offer of $62,500 for a John Deere model 872 motor grader
* Altorfer Equipment Company in the amount of $332,046 for a Caterpillar model 150-5 AWD, with a trade-in offer of $60,000 for a John Deere model 872 motor grader

Moved by Rohwedder seconded by Eaken to table action to award a bid for a motor grader until the February 18, 2020 meeting to allow time for the Engineer to review the bids. All aye. Motion carried.

During discussion on the right of way negotiations the Board provided direction to the Engineer to not deviate from the appraised values for the remaining property to be acquired for the Lead Mine Rd. grading project.

The Public Health Coordinator, Information Technology Coordinator, and Sheriff and Sheriff’s Office Manager met individually with the Board to review the results of salary comparability studies conducted in the fall of 2019 for the positions of Public Health Coordinator, Information Technology Coordinator, and Sheriff’s Office Manager.

Several department heads and elected officials were present to offer comments regarding the Board’s February 4, 2020 proposals regarding salary amounts to be included in the FY2021 county budget.

The Board and Auditor continued discussion regarding the proposed FY2021 budget, further reviewing the expenses proposed for the capital projects fund, funding requests from various agencies, the Engineer’s requested increase in the transfers from the General Basic and Rural Services funds, the proposal from Public Health to add a part-time employee, and possible changes to the levy rates. The Conservation Director was present for discussion regarding his proposal to increase camping rates and reserving the additional revenue for future campground improvements, and the increase in their proposed budget for non-salary related expenditures. The Board directed the Auditor to remove the expenses associated with the proposal for an additional part-time employee for the Public Health department, and to reduce or eliminate funding requests from some agencies.

The Board further discussed their February 4, 2020 proposal for salary amounts to be included in the FY2021 county budget.

Moved by Zirkelbach seconded by Rohwedder to reduce the Compensation Board’s FY21 salary increase recommendation for the Attorney, Auditor, Recorder, Sheriff, and Treasurer by 30% (Attorney from 10% to 7%, Recorder from 6% to 4.2%, and Auditor, Sheriff, and Treasurer from 5% to 3.5%), and to reduce the salary increase recommendation for the Board of Supervisors by 40% (from 5% to 3%); all subject to formal action at the FY21 budget hearing. Ayes: Zirkelbach, Rohwedder, and Oswald. Nays: Eaken and Manternach. Motion carried.

Moved by Oswald seconded by Zirkelbach to approve, for FY21 budget preparation purposes only, the following salary increases for the respective positions:

* 7.94% - Community Services Director
* 5% - Senior Dining Director
* 4.5% - County Engineer
* 3.5%, plus $1,000 as agreed upon hire in 2019 - JETS Director
* 3.5%, plus $2,000 for bridge inspection duties - Road Maintenance Superintendent
* 4% Information Technology Coordinator, Sheriff’s Office Manager, and Community Health Specialist
* 3.5% for the following positions: Conservation Director, Environmental Health Administrator, Veteran Affairs Administrator, G.I.S. Coordinator, Assistant to Engineer, Conservation Ranger, County Attorney’s Secretary, Secondary Road Office Manager, Conservation Naturalist, Conservation Resource Manager, Conservation Office Manager, non-exempt Senior Dining staff, and non-exempt JETS staff (pay scale)
* 3% for the following positions: Public Health Coordinator, Jail Administrator, Communications Supervisor, and Mental Health Region Social Workers, and
* 2.24% for Engineer in Training

All aye. Motion carried.

No action was taken on the salary recommendations for the deputies of elected officials with the understanding that the proposed salary increases would be reduced to be reflective of the adjusted rate of increase for their respective principal elected official.

The Auditor will incorporate the budgetary changes discussed at this meeting and provide updated projected fund balances for the February 18, 2020 meeting, along with tax levy needs to support the budget after the changes are incorporated.

The Auditor presented a change order from Meyer Mechanical to accommodate the need for the contractor to work in the evenings to avoid construction activity disruptions due to court activities, and noting the item was added to the agenda with less than twenty-fours notice at 7:45 a.m. on February 11, 2020 due to the timing of receipt of the proposed change order, and to avoid further delays in the construction project.

Moved by Oswald seconded by Eaken to approve a change order from Meyer Mechanical in an amount not to exceed $5,175 to provide for the added costs of performing construction activities in the evenings to avoid construction activity disruptions due to court activities. All aye. Motion carried. [2020-016]

The Board members provided brief updates on upcoming committee meetings.

The Land Use Administrator stopped in briefly to provide an update on a nuisance complaint on property north of Monticello.

Moved by Eaken seconded by Oswald to adjourn at 1:35 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

February 18, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Rohwedder, and Zirkelbach. Supervisor Oswald was absent.

Moved by Rohwedder seconded by Eaken to approve the minutes of the February 11, 2020 meeting. All aye. Motion carried.

Moved by Zirkelbach seconded by Rohwedder to approve claims #2002-0139 through #2002-0391, with the exception of Sheriff’s claim #2002-0220, in the amount of $125.00, payable to Digital Ally, as the claim had been previously paid. All aye. Motion carried.

Moved by Eaken seconded by Rohwedder to make of record the Conservation Board’s appointment of Troy Olson for seasonal employment at $14.75 per hour, effective March 9, 2020. All aye. Motion carried.

Moved by Rohwedder seconded by Zirkelbach to approve a change in employment status of Clement J. Sullivan from part-time dispatcher to on-call court security and jail transport officer, effective January 22, 2020 at $18.39 per hour, with benefits per the employee handbook. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to authorize the Chairman to sign the Occupational Safety and Health Administration (OSHA) 2019 report. All aye. Motion carried. [2020-017]

After due consideration and discussion, Supervisor Zirkelbach introduced the resolution next hereinafter set out and moved its adoption, seconded by Supervisor Rohwedder. The Chairperson put the question upon the adoption of said resolution, and the roll being called, the following named Supervisors voted:

Ayes: Zirkelbach, Rohwedder, Eaken, Manternach

Nays: none.

Whereupon, the Chairperson declared the resolution duly adopted, as follows:

RESOLUTION

Resolution authorizing and approving a Loan Agreement and providing for the issuance of a General Obligation County Purpose Note

WHEREAS, the Board of Supervisors (the “Board”) of Jones County, Iowa (the “County”), heretofore proposed to authorize the County to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed $450,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the costs, to that extent, of (1) constructing repairs and improvements to County buildings and grounds, including the County Courthouse, the Broadway Place Annex, Conservation Department facilities and the Anamosa Secondary Road Maintenance Shop/Engineer’s Office; (2) improving and equipping the regional transit authority; (3) constructing the Temple Hill Secondary Road Maintenance Shop; and (4) constructing a public works garage and pursuant to law and duly published notice of the proposed action, has held a hearing thereon on March 5, 2019; and

WHEREAS, on March 5, 2019 the Board adopted a resolution (the “Prelevy Resolution”) anticipating the future authorization of the Loan Agreement and providing for the levy of taxes to pay principal and interest thereunder, and said taxes have been collected in the 2019-2020 fiscal year of the County; and

WHEREAS, it is necessary at this time to authorize and approve the Loan Agreement and to make provision for the issuance of the Note in evidence of the obligation of the County under the Loan Agreement;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Jones County, Iowa, as follows:

1. The County hereby determines to enter into the Loan Agreement with Citizens Bank, Anamosa, Iowa (the “Lender”), providing for a loan to the County in the principal amount of $448,000 for the purpose or purposes set forth in the preamble hereof.

The Chairperson and County Auditor are hereby authorized and directed to sign the Loan Agreement on behalf of the County, and the Loan Agreement is hereby approved.

1. The Note is hereby authorized to be issued in the principal amount of $448,000, shall be dated as of the date of its delivery to the Lender (such date is anticipated to be February 25, 2020) and shall be payable as to both principal and interest in the manner hereinafter specified.

The County Auditor is hereby designated as the registrar and paying agent for the Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Principal of the Note shall bear interest at the rate of 1.69% per annum. All of the principal of the Note, plus accrued interest thereon, shall be payable directly to the Lender on June 30, 2020. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

The County reserves the right to prepay principal of the Note in whole or in part at any time prior to maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

The Note shall be executed on behalf of the County with the official manual or facsimile signature of the Chairperson and attested with the official manual or facsimile signature of the County Auditor and shall be a fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Note shall be fully registered as to principal and interest in the name of the owner on the registration books of the County kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owner or its legal representatives or assigns. The Note shall be transferable only upon the registration books of the County upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of any owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

1. The Note shall be in substantially the following form:

(Form of Note)  
  
UNITED STATES OF AMERICA  
STATE OF IOWA  
JONES COUNTY

GENERAL OBLIGATION COUNTY PURPOSE NOTE

No. 1 $448,000

RATE MATURITY DATE NOTE DATE

1.69% June 30, 2020 February 25, 2020

Jones County (the “County”), Iowa, for value received, promises to pay on the maturity date of this Note to

Citizens Bank  
Anamosa, Iowa

or registered assigns (the “Lender”), the principal sum of FOUR HUNDRED FORTY-EIGHT THOUSAND DOLLARS.

This Note is issued by the County to evidence its obligation under a certain loan agreement, dated as of the date hereof (the “Loan Agreement”) entered into by the County for the purpose of paying the costs, to that extent, of (1) constructing repairs and improvements to County buildings and grounds, including the County Courthouse, the Broadway Place Annex, Conservation Department facilities and the Anamosa Secondary Road Maintenance Shop/Engineer’s Office; (2) improving and equipping the regional transit authority; (3) constructing the Temple Hill Secondary Road Maintenance Shop; and (4) constructing a public works garage.

Principal of the Note shall bear interest at the rate of 1.69% per annum. All of the principal of the Note, plus accrued interest thereon, shall be payable directly to the Lender on June 30, 2020. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

This Note is issued pursuant to and in strict compliance with the provisions of Chapter 76 and Chapter 331 of the Code of Iowa, 2019, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the Board authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of this Note (the “Resolution”), and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of this Note and the rights of the Holder of this Note.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the County in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The County, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the County, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

The County reserves the right to prepay principal of the Note in whole or in part at any time prior to maturity on terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Note were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the County for the payment of the principal of and interest on this Note as the same will respectively become due; and that the total indebtedness of the County, including this Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, Jones County, Iowa, by its Board of Supervisors, has caused this Note to be executed by its Chairperson and attested by its County Auditor, on February 25, 2020.

JONES COUNTY, IOWA

By (DO NOT SIGN)   
 Chairperson, Board of Supervisors

Attest:

(DO NOT SIGN)   
County Auditor

ABBREVIATIONS

The following abbreviations, when used in this Note, shall be construed as though they were written out in full according to applicable laws or regulations:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| TEN COM | - | as tenants in common | UTMA |  | |
|  |  |  |  | (Custodian) | |
| TEN ENT | - | as tenants by the entireties | As Custodian for | |  |
| JT TEN | - | as joint tenants with  right of survivorship and  not as tenants in common |  | | (Minor) |
| under Uniform Transfers to Minors Act | | |
|  | | |
|  | (State) | | |

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Note to

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER  
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, Attorney, to transfer this Note on the books kept for registration thereof with full power of substitution.

Dated:

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Note in every particular, without alteration or enlargement or any change whatever.

1. The Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible and thereupon shall be delivered to the Registrar for registration and delivery to the Lender on February 25, 2020, upon receipt of the loan proceeds, and all action heretofore taken in connection with the Loan Agreement is hereby ratified and confirmed in all respects. To the extent that the date of closing needs to be adjusted, the County staff, with advice from the Lender and bond counsel to the County, is hereby authorized to make such adjustment and to modify the transaction documents accordingly.
2. The County hereby pledges the debt service property taxes received pursuant to the Prelevy Resolution for the full and prompt payment of the principal of and interest on the Note.
3. It is the intention of the County that interest on the Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the “Internal Revenue Code”). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Note will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Note as “Qualified Tax Exempt Obligations” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

1. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.
2. This resolution shall be in full force and effect immediately upon its approval and adoption, as provided by law.

Passed and approved on February 18, 2020. [2020-018]

The Auditor provided an update on the HVAC retro-fit project and the Courthouse window replacement project. The Auditor and Board reviewed correspondence from the Eastern Iowa Rural Utility Service System regarding a residence in Center Junction.

Jeff Von Behren, Commissioner, Michele Turner, I.D.A.L.S. Soil Conservation Technician, and Sonya Ellison, I.D.A.L.S. Secretary and Conservation Assistant, representing the Jones County Soil and Water Conservation District, met with the Board to provide an update on activities of their program in Jones County and how the funds requested in the County budget are utilized each year.

Cindy Anderson, Trustee of the Q Farm Land Trust, met with the Board to request to purchase a small parcel of land from the County Farm that is adjacent to the Q Farm Land Trust property, and that contains a shed scheduled for demolition after March 1, 2020. Anderson noted that she had been storing equipment in the County-owned shed since acquiring the adjacent property. Further discussion on the matter was held later in the meeting.

The Assistant to the Engineer and Shop Foreman met with the Board to review the bids received at the February 11, 2020 meeting for a motor grader; discussed winter road maintenance concerns; and provided updates on right of way negotiations for the Lead Mine Rd. grading project and information from a recent meeting of the committee to address safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151.

Moved by Rohwedder seconded by Eaken to approve a Partial Acquisition Contract and a Fence Compensation Sub-Contract with Samuel and Stephanie Wendt, and a Partial Acquisition Contract with Douglas and Nancy Ricklefs for project No. L-C-855—73-53 (Lead Mine Rd.) in Fairview and Jackson Townships. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to award a bid to Altorfer, Inc. for a 2020 Caterpillar 150M3 all-wheel drive motor grader in the amount of $332,046 less $60,000 for trade-in of a John Deere model 872 motor grader. All aye. Motion carried.

Melissa Tucker and Morgan Danette, Lutheran Services in Iowa, met with the Board to provide an update on services the agency provides in Jones County and their request for funding in the County’s budget.

The County Attorney met briefly with the Board and Cindy Anderson to review the County’s options regarding the request from Anderson, as Trustee of the Q Farm Land Trust, to acquire a parcel of County-owned property next to property. By consensus agreement the Board denied the request from Anderson.

The Board discussed the recommendation from the Conservation Board to fill a vacancy on the Conservation Board. The recommended applicant will be invited to a Board of Supervisors’ meeting prior to approval of an appointment.

The Board and Auditor reviewed the projected fund balances in the FY20 and FY21 budgets after changes authorized at the February 11, 2020 meeting, discussed the Conservation Board’s request to place additional funds generated from a possible camping fee increase into a reserve for campground improvements, possible changes to the levy rate in the proposed budget, and the maximum levy rate to propose to be used in the required notice for compliance with 2019 Senate File 634.

Moved by Rohwedder seconded by Eaken to set a public hearing at 10:15 a.m. on March 10, 2020, as required by 2019 Senate File 634, to receive public comment on the proposed maximum General and Rural Fund tax levies that may be included in the County’s FY21 budget; said maximum proposed General Fund (general basic and general supplemental) levy to be $5.51722 per thousand dollars of taxable valuation, generating $6,316,868 in tax dollars, a 6.76% ($400,057) increase over FY20, and a maximum proposed Rural Services Fund levy of $2.71759 per thousand dollars of taxable valuation, generating $2,203,753 in tax dollars, a 7.36% ($151,149) increase over FY20; at the conclusion of the hearing the Board will make a determination to include the levy rates proposed above, or any lower rate, in the FY20 proposed budget which will be set for publication and hearing at a later date. All aye. Motion carried.

The Board members provided brief updates on upcoming committee meetings.

Moved by Eaken seconded by Zirkelbach to adjourn at 12:12 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

February 25, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Rohwedder seconded by Eaken to approve the minutes of the February 18, 2020 meeting. All aye. Motion carried.

Moved by Eaken seconded by Oswald to approve the payroll for the period ending February 16, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to allow camping on the courthouse lawn during RAGBRAI 2020 (July 23, 2020), with toilet facilities and cleanup services to be provided by the RAGBRAI committee. All aye. Motion carried.

The Auditor provided a brief update on progress on the HVAC retro-fit project.

The Board members provided brief updates on upcoming committee meetings.

The Land Use Administrator met with the Board to present a preliminary subdivision plat for approval. Developer Bryce Ricklefs was present to respond to questions.

Supervisor Oswald introduced the following resolution, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION APPROVING PRELIMINARY SUBDIVISION PLAT

WHEREAS, a preliminary plat of Northern Views Acres, a subdivision proposed to contain up to four (4) lots, and one (1) non-buildable outlot, located in Sections 25 and 36, Township 85 North, Range 4 West of the 5th P.M., has been approved by the Jones County Planning and Zoning Commission, and filed with the Jones County Board of Supervisors,

IT IS THEREFORE RESOLVED BY THE BOARD OF SUPERVISORS OF JONES COUNTY, IOWA that they concur with the recommendation from the Jones County Planning and Zoning Commission for approval of the preliminary plat, and that variances to the Jones County Subdivision Ordinance may be considered upon receipt of the final plat; said variances are recommended to, the streets and access points requirements and to the interior street standards, and a variance for only the preliminary plat to provide for a storm water pollution prevention plan, soil erosion control plan, and drainage control plan as no improvements will be made to the site until after approval of the final subdivision plat, AND,

FURTHER, that the developer may proceed with preparation and submission of a final plat in accordance with the Jones County Subdivision Ordinance.

The Conservation Director met with the Board to introduce Jeff Pitlik, the Conservation Board’s recommended candidate to fill the vacancy on the Conservation. Pitlik was present to discuss his application and qualifications to fill the vacancy.

Moved by Rohwedder seconded by Eaken to appoint Jeff Pitlik to the Jones County Conservation Board for a term expiring June 30, 2020. All aye. Motion carried.

The Engineer met with the Board to discuss right of way negotiations for the Lead Mine Rd. grading project, noting that he would be presenting resolutions at the March 3, 2020 meeting to commence condemnation proceedings for the remaining properties needed for the project; and that two pieces of heavy equipment were being placed on an on-line auction site.

The Board and Auditor reviewed the projected fund balances in the FY20 and FY21 budgets, discussed the Conservation Board’s request to place additional funds generated from a possible camping fee increase into a reserve for campground improvements, and possible changes to the levy rate in the proposed budget. The Auditor will provide historic budgetary information noting projected ending fund balances as compared to actual ending fund balances for the March 3, 2020 meeting.

Supervisor Manternach provided an update from a recent meeting and strategic planning session of the regional mental health board.

Moved by Oswald seconded by Zirkelbach to adjourn at 10:50 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

March 3, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald, Rohwedder, and Zirkelbach.

Moved by Zirkelbach seconded by Rohwedder to approve the minutes of the February 25, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Eaken to approve claims #2003-0001 through #2003-0126. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to hire Kathy Koerperich as a full-time JETS office clerk/driver, effective March 12, 2020 at $11.27 per hour, with benefits per the county employee handbook. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve, and authorize the Chairman to sign and place on file the Sixth Amendment to the DECAT Project Coordination Services Contract #DCAT 4-18-074 with the Iowa Department of Human Services for fiscal year 2020 services. All aye. Motion carried. [2020-019]

Moved by Oswald seconded by Zirkelbach to acknowledge receipt of a manure management plan from Bryan Britt for a facility to be located in Section 36 of Castle Grove Township, with the County Auditor to retain the document in a temporary file for public access for one year. All aye. Motion carried.

The Auditor inquired about the need for an updated fire inspection for a liquor license application for an establishment with a change of ownership, noted the Wapsipinicon Trail project is ready for the final payment, provided an update from a construction meeting on the HVAC retro-fit project at the Courthouse, and reported that the Eastern Iowa Regional Utility Service System has provided notice that they will waive disputed water and/or sewer utility fees for a property in Center Junction and will reimburse Jones County for payments made by the County for the fees.

Supervisor Eaken provided additional information on the decision of the Eastern Iowa Regional Utility Service System to waive the disputed fees for one property in Center Junction.

The County Attorney and Conservation Park Ranger (Chairman of the Safety Committee), met with the Board to review a draft of a policy addressing a bloodborne pathogen exposure control plan and procedures, as recommended by the Jones County Safety Committee. Discussion was held regarding requirements and optional provisions for immunizations. A final policy proposal will be brought to the Board at a later date.

The Engineer and Assistant to the Engineer met with the Board to discuss right of way acquisitions for the Lead Mine Rd. grading project, and to request the Board order the commencement of condemnation proceedings for three property owners; reported the next meeting of the committee to address safety concerns at the intersection of Old Dubuque Rd. and U. S. Highway 151 will be on March 12, 2020; provided an update on the Shaw Rd. grading and resurfacing project; and provided an update on scheduling spring work for various resurfacing projects, which may be expanded to include some crack sealing on roads being used for various bike rides through Jones County in the summer of 2020.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION TO COMMENCE CONDEMNATION PROCEEDINGS

WHEREAS, the Board of Supervisors of Jones County, Iowa, from reports and recommendations made by the Jones County Engineer, finds that certain parcels of land are necessary for the improvement of Lead Mine Road, Project No. L-C-855--73-53 in Jones County; and

WHEREAS, Jones County proposes to acquire the following described real estate, all located in Section 13, Township 84 North, Range 4 West of the 5th P.M., Jones County, Iowa:

A parcel of land located in part of Lot 5 of Community State Bank Subdivision, a parcel of land located in part of the Northeast Quarter (NE¼) of the Southwest Quarter (SW¼), and a parcel of land located in part of Lot 6 and Lot 7 of Community State Bank Subdivision (see attached legal descriptions-placed on file).

WHEREAS, the Jones County Engineer’s Office has caused to be completed an Appraisal for said parcels for a recommendation estimate of “Just Compensation”; and

WHEREAS, a good faith effort to negotiate has taken place and negotiation has failed to provide the necessary easements;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jones County, Iowa, as follows:

1. A Final Offer shall be made to the property owners, Gary A. Winders & Marilyn F. Winders, in the amount of twenty-seven thousand seven hundred dollars ($27,700.00) for 1.99 acres of land and damages.
2. Pursuant to Iowa Code Section 6B.2, the Jones County Attorney is hereby requested to commence condemnation proceedings to acquire an easement for roadway purposes in the described property on behalf of Jones County, Iowa. The Jones County Attorney may have the Jones County Engineer proceed with condemnation proceedings on behalf of the Jones County Attorney.
3. The proceedings hereby authorized shall be conducted pursuant to Chapters 6A and 6B of the Code of Iowa, and the Jones County Attorney is hereby authorized to act for and on behalf of Jones County and shall have authority to do all acts provided for and granted to the County under such statutes. The Jones County Attorney may delegate these duties to the Jones County Engineer.

Supervisor Eaken introduced the following resolution and moved its adoption, seconded by Supervisor Oswald. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION TO COMMENCE CONDEMNATION PROCEEDINGS

WHEREAS, the Board of Supervisors of Jones County, Iowa, from reports and recommendations made by the Jones County Engineer, finds that certain parcels of land are necessary for the improvement of Lead Mine Road, Project No. L-C-855--73-53 in Jones County; and

WHEREAS, Jones County proposes to acquire the following described real estate, all located in Section 13, Township 84 North, Range 4 West of the 5th P.M., Jones County, Iowa:

A parcel of land located in part of parcel 2003-87, and a parcel of land located in Government Lot Four (4) all in Section Thirteen (13), Township Eighty-four North (T84N), Range Four West (R4W) of the Fifth Principal Meridian, Jones County, Iowa (see attached legal descriptions-placed on file).

WHEREAS, the Jones County Engineer’s Office has caused to be completed an Appraisal for said parcels for a recommendation estimate of “Just Compensation”; and

WHEREAS, a good faith effort to negotiate has taken place and negotiation has failed to provide the necessary easements;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jones County, Iowa, as follows:

1. A Final Offer shall be made to the property owner, Michael J. Courtney, in the amount of seventeen thousand three hundred dollars ($17,300.00) for 0.94 acres of land and damages.
2. Pursuant to Iowa Code Section 6B.2, the Jones County Attorney is hereby requested to commence condemnation proceedings to acquire an easement for roadway purposes in the described property on behalf of Jones County, Iowa. The Jones County Attorney may have the Jones County Engineer proceed with condemnation proceedings on behalf of the Jones County Attorney.
3. The proceedings hereby authorized shall be conducted pursuant to Chapters 6A and 6B of the Code of Iowa, and the Jones County Attorney is hereby authorized to act for and on behalf of Jones County and shall have authority to do all acts provided for and granted to the County under such statutes. The Jones County Attorney may delegate these duties to the Jones County Engineer.

Supervisor Rohwedder introduced the following resolution and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Zirkelbach aye, Rohwedder aye, Oswald aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION TO COMMENCE CONDEMNATION PROCEEDINGS

WHEREAS, the Board of Supervisors of Jones County, Iowa, from reports and recommendations made by the Jones County Engineer, finds that certain parcels of land are necessary for the improvement of Lead Mine Road, Project No. L-C-855--73-53 in Jones County; and

WHEREAS, Jones County proposes to acquire the following described real estate, all located in Section 13, Township 84 North, Range 4 West of the 5th P.M., Jones County, Iowa:

Two parcels of land both located in part of Lot 7 of Lead Mine Addition to Jones County, Iowa, all in Section 13, Township 84 North, Range 4 West of the 5th P.M., Jones County, Iowa (see attached legal descriptions-placed on file).

WHEREAS, the Jones County Engineer’s Office has caused to be completed an Appraisal for said parcels for a recommendation estimate of “Just Compensation”; and

WHEREAS, a good faith effort to negotiate has taken place and negotiation has failed to provide the necessary easements;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jones County, Iowa, as follows:

1. A Final Offer shall be made to the property owners, Amanda R. Carson & Jason L. Ruggles, in the amount of ten thousand five hundred dollars ($10,500.00) for 0.22 acres of land and damages.
2. Pursuant to Iowa Code Section 6B.2, the Jones County Attorney is hereby requested to commence condemnation proceedings to acquire an easement for roadway purposes in the described property on behalf of Jones County, Iowa. The Jones County Attorney may have the Jones County Engineer proceed with condemnation proceedings on behalf of the Jones County Attorney.
3. The proceedings hereby authorized shall be conducted pursuant to Chapters 6A and 6B of the Code of Iowa, and the Jones County Attorney is hereby authorized to act for and on behalf of Jones County and shall have authority to do all acts provided for and granted to the County under such statutes. The Jones County Attorney may delegate these duties to the Jones County Engineer.

The Board and Auditor reviewed the projected fund balances in the FY20 and FY21 budgets and historical information reflecting budgeted versus actual fund balances, and continued their discussion regarding the Conservation Board’s request to place additional funds generated from a possible camping fee increase into a reserve for campground improvements, and their request to reserve unspent operations budgetary authority for use in the following budget year.

The Board members provided brief updates on upcoming committee meetings.

Moved by Oswald seconded by Eaken to adjourn at 10:25 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

March 10, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken, Oswald (by speaker phone as indicated), Rohwedder (by speaker phone as indicated), and Zirkelbach.

Moved by Eaken seconded by Zirkelbach to convene as a Board of Canvassers at 9:00 a.m. to canvass the results of the March 3, 2020 City of Anamosa Special Election. All aye. Motion carried.

We, the Members of the Board of Supervisors and ex-officio Board of County Canvassers, for Jones County, hereby certify the following to be a true and correct abstract of the votes cast in Jones County, Iowa at the City of Anamosa Special Election held on the third day of March, 2020, as shown by the tally lists returned from the several election precincts.

**CITY OF ANAMOSA**

**FOR THE OFFICE OF COUNCIL MEMBER AT LARGE – TO FILL VACANCY** (one to be elected) there were 358 votes cast as follows:

**CANDIDATES VOTES RECEIVED**

GALEN J. CAPRON 315

SCATTERING 43

We therefore declare **GALEN J. CAPRON** duly elected to the office of **Council Member At Large for the residue of the term ending January 3, 2022.**

**UPON PUBLIC MEASURE A: Shall the following public measure be adopted?**

Shall the City of Anamosa, in Jones County, Iowa, enter into a loan agreement and issue its bonds in an amount not exceeding the amount of $2,900,000 for the purpose of paying the costs, to that extent, of (a) (up to $2,200,000) acquiring land for and constructing, furnishing and equipping a police station; and (b) (up to $700,000) paying the costs, to that extent, of constructing, furnishing and equipping a fire station addition?

There were 417 votes cast as follows:

**FOR** the question there were 105 votes cast.

**AGAINST** the question there were 312 votes cast.

**We therefore declare PUBLIC MEASURE A not to be adopted.**

The Auditor reported there were two provisional ballots, with both being rejected, and no challenged ballots cast at the election.

Moved by Zirkelbach seconded by Eaken to approve the canvass of the March 3, 2020 City of Anamosa Special Election as stated above, and to adjourn as a Board of Canvassers and convene as a Board of Supervisors at 9:08 a.m. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve the minutes of the March 3, 2020 meeting. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to approve the payroll for the period ending March 1, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve a Class E Liquor License, with Class B Wine Permit, Class C Beer Permit (Carryout Beer), Class E Liquor License, and Sunday Sales privileges, for Casey’s Marketing, doing business as Casey’s General Store #3898, 23485 County Rd. E34, Anamosa, to be effective April 15, 2020. All aye. Motion carried. [2020-020]

Moved by Eaken seconded by Zirkelbach to approve a cigarette permit for Casey’s Marketing, doing business as Casey’s General Store #3898, 23485 County Rd. E34, Anamosa, to be effective April 15, 2020. All aye. Motion carried. [2020-021]

Moved by Eaken seconded by Zirkelbach to table action to approve the Iowa Certified Local Government 2019 Annual Report of the Jones County Historic Preservation Commission until the March 17, 2020 meeting to allow time for the members of the Board of Supervisors to review the report. All aye. Motion carried.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION REPEALING A TAX LIEN FOR

DELINQUENT WATER AND/OR SEWER UTILITY FEES

Whereas, on January 2, 2020, the Jones County Board of Supervisors authorized the Jones County Treasurer to place a lien upon real estate owned by David and Josh Leytem in the amount of $1,335.64 for delinquent water and/or sewer utility fees provided by the Eastern Iowa Regional Utility Service System; and

Whereas, at a meeting on February 26, 2020 the Eastern Iowa Rural Utility Service Board voted to waive the delinquent fees in the amount of $1,335.64, and to reimburse Jones County for fees advanced to the Eastern Iowa Regional Utility Service Board for said delinquent fees as per the 28E agreement between Jones County, Iowa, and the Eastern Iowa Regional Utility Service System (EIRUSS), bearing the date of June 2, 2015;

Now therefore, be it resolved by the Jones County Board of Supervisors that the County Treasurer be authorized to remove the lien in the amount of $1,335.64, plus costs, on property described as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Name & Mailing Address of Delinquent Utility Account | Owner Name and Address of Property with Delinquent Utility Account | Tax Parcel and brief legal description | Delinquent Amount due |
| Leytem, David & Josh  10557 Main St.  Center Junction IA 52212 | Leytem, David & Josh  10557 Main St.  Center Junction IA 52212 | 11 04 182 001  TR NW COR SE SE NW 4-84-2 | $1,335.64  Services billed December 10. 2018 – October 30, 2019 |

Cindy Stevenson, Insurance Associates, Inc., met with the Board to review the recommendations from EMC Insurance Co. regarding the insured value of the Courthouse and options available for coverage. Action will be taken at a future meeting after all members of the Board of Supervisors have had an opportunity to review the options.

The Land Use Administrator met with the Board to review the status of a nuisance complaint at 8356 Slide Rock Rd. after the expiration of a forty-five courtesy notice to abate the nuisance.

Moved by Eaken seconded by Zirkelbach to authorize the Land Use Administrator to issue a formal notice of violation of the Jones County Nuisance Ordinance to Shawn Walker and Casey Brooks for property located at 8356 Slide Rock Rd., Anamosa, in Section 25 of Fairview Township, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Eaken seconded by Zirkelbach to make of record the Conservation Board’s appointment of Jake Pierce for seasonal employment at $13.00 per hour, effective March 11, 2020, and Quinn Franklin for seasonal employment at $11.00 per hour, effective April 13, 2020. All aye. Motion carried.

The Auditor provided an update on various facility matters, including increased sanitation measures being taken by the custodial staff.

Moved by Eaken seconded by Zirkelbach to accept quotes until March 31, 2020 at 9:00 a.m. from certified asbestos contractors to remove asbestos containing caulk in the east and west Courthouse entrance doors in conjunction with the Courthouse window replacement project. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve a revised change order with Meyer Mechanical in the amount of $1,035 to provide for the added costs of performing construction activities in the evenings to avoid construction activity disruptions due to court activities, said change order replaces a change order previously approved on February 11, 2020 in the amount of $5,175. All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to approve, and place on file, the Clerk’s Report of Fees Collected for the month ending February 29, 2020. All aye. Motion carried. [2020-022]

The Board members provided updates from recent or upcoming committee meetings, and discussed locating the survey pins near Edinburgh Manor to determine the correct placement of boundary fencing.

The Engineer and Assistant to the Engineer met with the Board to discuss right of way negotiations and condemnation proceedings for the Lead Mine Rd. grading project; an upcoming meeting of the committee to address safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151; provided an update on the Shaw Rd. grading project; an update on the proposal by Camp Courageous to install, at their own expense, a walkway underneath 190th Ave. to allow visitors to pass safely to Camp Courageous property on either side of 190th Ave.; an update on the final payment application to Boomerang Construction for the Wapsipinicon Trail Project and Shaw Rd. resurfacing; and presented his concerns with reductions to his proposed FY21 budget for salary and benefit reductions authorized by the Board.

Moved by Zirkelbach seconded by Eaken to approve a Partial Acquisition Contract with Angela A. Kramer (also known as Angela Hinrichs) for project No. L-C-855—73-53 (Lead Mine Rd.) in Fairview and Jackson Townships. All aye. Motion carried.

Supervisor Zirkelbach introduced the following resolution and moved its adoption, seconded by Supervisor Eaken. On roll call vote: Zirkelbach aye, Eaken aye, Manternach aye, whereupon the Chairman declared the resolution passed and adopted.

RESOLUTION TO COMMENCE CONDEMNATION PROCEEDINGS

WHEREAS, the Board of Supervisors of Jones County, Iowa, from reports and recommendations made by the Jones County Engineer, finds that certain parcels of land are necessary for the improvement of Lead Mine Road, Project No. L-C-855--73-53 in Jones County; and

WHEREAS, Jones County proposes to acquire the following described real estate, all located in Section 13, Township 84 North, Range 4 West of the 5th P.M., Jones County, Iowa:

A parcel of land located in part of the Swanson Survey which is part of Government Lot 1, and a parcel of land in part of Government Lot 1 all in Section 13, Township 84 North, Range 4 West of the 5th P.M., Jones County, Iowa (see attached legal descriptions-placed on file).

WHEREAS, the Jones County Engineer’s Office has caused to be completed an Appraisal for said parcels for a recommendation estimate of “Just Compensation”; and

WHEREAS, a good faith effort to negotiate has taken place and negotiation has failed to provide the necessary easements;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of Jones County, Iowa, as follows:

1. A Final Offer shall be made to the property owners, Melissa J. Siebels & Tye J. Siebels, in the amount of sixteen thousand two hundred dollars ($16,200.00) for 0.54 acres of land and damages.
2. Pursuant to Iowa Code Section 6B.2, the Jones County Attorney is hereby requested to commence condemnation proceedings to acquire an easement for roadway purposes in the described property on behalf of Jones County, Iowa. The Jones County Attorney may have the Jones County Engineer proceed with condemnation proceedings on behalf of the Jones County Attorney.
3. The proceedings hereby authorized shall be conducted pursuant to Chapters 6A and 6B of the Code of Iowa, and the Jones County Attorney is hereby authorized to act for and on behalf of Jones County and shall have authority to do all acts provided for and granted to the County under such statutes. The Jones County Attorney may delegate these duties to the Jones County Engineer. [2020-023]

Supervisors Oswald and Rohwedder joined the meeting at 10:23 a.m. by speaker phone.

Moved by Eaken seconded by Zirkelbach to open the hearing regarding the proposed maximum property tax dollars for the County’s FY21 budget at 10:34 a.m. On roll call vote: Zirkelbach aye, Oswald aye, Rohwedder aye, Eaken aye, Manternach aye. Motion carried.

The Auditor explained the proposal, the legislation requiring the notice and hearing, and the Board’s further discussion regarding the proposal after it was sent for publication. Two citizens were present for the hearing, with one citizen offering comments regarding the proposal.

Moved by Rohwedder seconded by Oswald to close the public hearing at 10:42 a.m. On roll call vote: Zirkelbach aye, Oswald aye, Rohwedder aye, Eaken aye, Manternach aye. Motion carried.

Supervisor Oswald introduced the following resolution and moved its adoption, seconded by Supervisor Rohwedder. On roll call vote: Zirkelbach aye, Oswald aye, Rohwedder aye, Eaken aye, Manternach aye whereupon the Chairman declared the resolution passed and adopted

RESOLUTION OF APPROVAL OF FY21 MAXIMUM PROPERTY TAX DOLLARS

WHEREAS, the Jones County Board of Supervisors have considered the FY21 maximum county property tax dollars for both General County Services and Rural County Services, and

WHEREAS, a notice concerning the proposed maximum county property tax dollars was published as required and posted on the county website, and

WHEREAS, a public hearing concerning the proposed maximum county property tax dollars was held on March 10, 2020,

NOW THEREFORE BE IT RESOLVED by the Jones County Board of Supervisors that the maximum county property tax dollars for General County Services and Rural County Services for FY21 shall not exceed the following:

General County Services: $6,133,746, a 3.67% increase (Published: $6,316,868, a 6.76%

increase)

Rural County Services: $2,203,753, a 7.36% increase, as published

The maximum property tax dollars requested for both General County Services and Rural County Services for FY21 represents an increase greater than 102% from the maximum property tax dollars requested for the prior year, FY20.

The Board and Auditor further discussed the proposed FY21 County budget and proposed FY20 County budget amendment.

Supervisor Eaken introduced the following Proposed Budget Resolution and moved its adoption, seconded by Supervisor Zirkelbach. On roll call vote: Zirkelbach aye, Oswald aye, Rohwedder aye, Eaken aye, Manternach aye whereupon the Chairman declared the resolution passed and adopted.

FISCAL YEAR 2020/2021 PROPOSED BUDGET RESOLUTION

BE IT RESOLVED BY THE JONES COUNTY BOARD OF SUPERVISORS that the Jones County Auditor publish, once in each of the two official County newspapers, the week of March 16, 2020, the proposed Fiscal Year 2020/2021 Jones County Budget Summary showing:

* gross taxes levied to be $9,037,499
  + tax breakdown reflecting $8,883,390 levied on property and $154,109 as utility replacement taxes
  + $51,000 of said levy is specifically designated for county facility capital improvements, major software updates, election equipment replacement, aerial tax map update, and other one-time projects deemed by the Board to be of beneficial service to the public
  + the proposed tax levy includes a Mental Health & Disability Services (MHDS) levy for Fiscal Year 2020/2021 at a level $57,363 less than the statutory maximum levy, and is projected to be sufficient to meet the anticipated expenses from the fund
  + no debt service levy is included in the proposed budget
* total revenues of $18,230,550 (including taxes, but net of interfund transfers)
* total expenditures of $20,346,491 (net of interfund transfers)

and setting the public hearing at 9:15 a.m. on Tuesday, March 31, 2020 in the Board Room of the Jones County Courthouse.

Moved by Oswald seconded by Rohwedder to set a public hearing, as required by Iowa Code Section 331.434(6), at 9:20 a.m. on March 31, 2020 to receive public comment on proposed reductions to fiscal year 2020 departmental appropriations which are in excess of 10%, or $5,000 (whichever is greater), of the original appropriation for the following departments:

* Court Activities-the original fiscal year appropriation was $10,000, the total proposed reduction is $6,500 (to reflect the savings in purchases for materials for the law library).
* Conservation Capital Projects – the original fiscal year appropriation was $568,040, the total proposed reduction is $297,884 (to reflect the change in construction activities for various major projects, including the MonMaq Dam project)
* Central Park Lake Project-the original fiscal year appropriation was $47,458, the total proposed reduction is $10,458 (to reflect the change in construction activities for rehabilitation of the Fremont Mill bridge in Central Park).
* Wapsipinicon Trail Project – the original fiscal year appropriation was $520,000, the proposed reduction is $449,793 (to reflect the delay in construction of phase 2 of the trail project to fiscal year 2021).

All aye. Motion carried.

Moved by Zirkelbach seconded by Eaken to set a public hearing to amend the current county budget at 9:25 a.m. on March 31, 2020; said amendment decreases total revenues and other sources by $149,334 and decreases total expenditures and other uses by $1,025,254, with the Auditor directed to publish the amendment notice in the two official county newspapers. All aye. Motion carried.

Supervisors Oswald and Rohwedder left the meeting at 10:50 a.m.

Moved by Eaken seconded by Zirkelbach to adjourn at 10:52 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

March 17, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Oswald, Rohwedder, and Zirkelbach. Supervisor Eaken was absent.

Moved by Oswald seconded by Zirkelbach to approve claims #2003-0126 through #2003-0364, with the exception of Conservation claim #2003-0217, payable to the Iowa Department of Agriculture in the amount of $75, withdrawn at the request of the department head prior to issuance of the check. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to authorize the Chairman to sign and place on file the Iowa Certified Local Government 2019 Annual Report of the Jones County Historic Preservation Commission. All aye. Motion carried. [2020-024]

Moved by Oswald seconded by Rohwedder to approve a change order from Meyer Mechanical in the amount of $4,026.15 for a special use Fujitsu condenser and floor unit to be installed in the jail cell area, as a standard unit will not fit in the available space. All aye. Motion carried.

The Land Use Administrator met with the Board to provide an update on applications to be heard by the Board of Adjustment at their meeting in the evening; and to review the status of nuisance complaints at 23713 Highway 38, Monticello after the expiration of a thirty-day courtesy notice to abate the nuisance, and at 8346 Slide Rock. Rd. Supervisor Oswald noted the owner of the property at 23713 Highway 38, Monticello, has made progress towards cleaning up the property, and the property owner’s concerns with his ability to replace the house in the future if he were to remove it at this time. Also discussed was the status of nuisance complaints at 24052 Ridge Rd. E28, Anamosa, and at 13461 Ramsey Rd., Anamosa, both of which are the subjects of court-ordered abatements.

Moved by Oswald seconded by Zirkelbach to authorize the Land Use Administrator to issue a formal notice of violation of the Jones County Nuisance Ordinance to Russell and Danica Hughes for property located at 23713 Highway 38, Monticello, in Section 9 of Lovell, and providing thirty days to abate the nuisance or to request a hearing before the Board of Supervisors. All aye. Motion carried.

Moved by Zirkelbach seconded by Rohwedder allow Paul and Roxanne Rundle, the owners of the property located at 8346 Slide Rock Rd., Anamosa in Section 25 of Fairview Township, an additional thirty-day extension (third extension), until April 17, 2020, to abate the nuisance on the property or the County will proceed with filing a civil citation pursuant to Section 8, of Article II, of the Jones County Nuisance Ordinance. All aye. Motion carried.

The Engineer met with the Board to review a draft memo to Secondary Road employees regarding proposed departmental safety measures to minimize workplace exposures to acute respiratory illnesses, including COVID-19; to provide updates on the Shaw Rd. grading and resurfacing project, and the March 12, 2020 meeting of the committee to address safety concerns at the intersection of Old Dubuque Rd. and U.S. Highway 151, including the need to address local funding commitments towards possible safety related projects; and his concerns with a new policy to be in effect July 1 by the Jones County Solid Waste Commission regarding requirements to cover all loads, and how that will impact efforts by his staff when delivering roadside debris.

The Emergency Management Coordinator and Public Health Coordinator met with the Board to provide an update on emergency preparedness activities to address the COVID-19 public health emergency, and to request that the Public Health intern employed by the County in the summer of 2019 be hired on a temporary basis to assist County staff during this public health emergency. The Auditor, Attorney, Sheriff, Recorder, Treasurer, and Conservation Director were also present for the discussion. Additional related matters discussed were an update from the March 16, 2020 county department head meeting, possible impacts of closing county buildings and court activities and possible accommodations for certain services, public meeting access, quarantine guidelines, and employee compensation for related absences.

Moved by Oswald seconded by Zirkelbach to close the Jones County Courthouse and all county facilities to public access beginning Thursday, March 17, 2020, as further detailed in the following press release:

“In an attempt to maintain continuity of operations and limit potential exposure to the Corona Virus/COVID-19, the Jones County Courthouse and all County facilities will be closed to public access beginning Thursday, March 19, 2020 until further notice. County staff will remain available to assist the public and conduct county business via telephone and email. Limited in-person appointments may continue to be available through all county departments, except the Treasurer’s Office. Any questions regarding court appearances should be directed to the Clerk of Court at 319 462-4341.

Customers should contact the respective office for assistance and the availability of in-person appointments, or may call the County Auditor’s Office at 319 462-2282 and your call will be re-directed to the most appropriate office. All telephone calls regarding drivers’ license, motor vehicle registrations, and property taxes should be made directly to 319 462-3559. Calls regarding court matters should be made directly to 319 462-4341. Handicapped accessibility for persons with appointments, or a scheduled court appointment, will continue to be available through the west entrance to the Courthouse.

A secure payment/document box is expected to be available at one of the Courthouse entrances for property tax payments, motor vehicle payments, and other paper filings from 8:00 a.m. until 4:30 p.m. Monday through Friday.

Persons who wish to file nomination papers should contact the County Auditor’s Office at 319 462-2282 to accept those papers and assure compliance with the required filing deadlines. Persons wishing to view filed nomination papers should contact the County Auditor’s Office at 319 462-2282.”

*[This action was further clarified March 18, 2020 to note that nothing in this action should be read so as to close, cancel, or continue scheduled court hearings, and that persons with scheduled court hearings that may be impacted by this closing should contact the Clerk of Court or their own attorney regarding said hearings.]*

All aye. Motion carried.

The Sheriff reported that he has scheduled a meeting with his management staff on March 18, 2020 and would have additional information available after that meeting to address Courthouse building security concerns. The Board will conduct a special session at 4:30 p.m. on March 18, 2020 to further define procedures and policy matters related to the COVID-19 public health emergency.

Moved by Oswald seconded by Rohwedder to hire Kaci Ginn for temporary employment as an intern with the Public Health Department at $12.00 per hour, effective March 16, 2020. All aye. Motion carried.

The Conservation Director met with the Board to discuss the Conservation Board’s request to be able to access unused Conservation Department operations spending authority in a future budget year, and to discuss payment for endorsements on employee drivers’ licenses. Formal action on the budgetary request will be scheduled for a future meeting. No action was taken on the Conservation Director’s request for the County to pay for endorsements on employee drivers’ license, as the County’s long-standing practice is to not pay for employee drivers’ licenses nor the endorsements thereon.

The Board reviewed the information presented by Cindy Stevenson, Insurance Associates, Inc. at the March 10, 2020 meeting regarding property insurance coverage for the courthouse.

Moved by Oswald seconded by Zirkelbach to change the County’s property damage coverage to retain blanket coverage for property damage, but with a 130% margin clause on all county buildings, and to increase the value for the Courthouse to $14,727,179 (currently $10,121,859), effective immediately. All aye. Motion carried.

The Board members provided brief updates on upcoming committee meetings.

The County Attorney returned to the meeting to further discuss requirements for offering the public the ability to be physically present at public meetings. Several options were discussed, with further discussion to be held at the March 18, 2020 special session.

Moved by Zirkelbach seconded by Oswald to approve the minutes of the March 10, 2020 meeting. All aye. Motion carried.

Moved by Oswald seconded by Zirkelbach to adjourn at 11:55 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

March 18, 2020 4:30 p.m.

The Jones County Board of Supervisors met in special session. Present Chairman Manternach, Supervisors Oswald, Rohwedder, and Zirkelbach. Supervisor Eaken was absent.

[Remote access to the meeting was provided via the internet, with remote access instructions included in an email to all email recipients of the agenda.]

Moved by Zirkelbach seconded by Oswald to waive the reading of the minutes of the March 17, 2020 meeting until the March 24, 2020 meeting. All aye. Motion carried.

Several department heads were present for the meeting, either in-person, or by remote access. Topics discussed were emergency preparations to address the COVID-19 (Novel Coronavirus) public health emergency.

The Emergency Management Coordinator and Public Health Director presented a Disaster Declaration for the Board to consider for approval related to the COVID-19 public health emergency.

Moved by Rohwedder seconded by Oswald to authorize the Chairman to sign the following Local Disaster Declaration:

The Novel Coronavirus (COVID-19) is a respiratory virus designated as a global pandemic by the World Health Organization. The pandemic is causing widespread human and economic impacts to Jones County. It is causing a public health emergency in Jones County by generating multiple disruptions and impacts on healthcare infrastructure and continuity of Jones County government that may cause delays or interrupt capacity to deliver necessary services. It is appropriate and in the interests of the public health and safety to rapidly address community spread of COVID-19 and subsequent cascading impacts, such as economic distress, and would further protect the health and safety of the public, to declare an emergency in Jones County. The cost and magnitude of responding to and recovery from the impact of the COVID-19 pandemic is far in excess of Jones County’s available resources.

Jones County Emergency Management and Jones County Public Health have recommended a local disaster be declared. Declaration of a local disaster emergency will assist and permit access to local emergency funds, Federal and State assistance, adjustments to policies, procedures, and ordinances to ensure the public’s health and welfare.

Therefore, the Jones County Board of Supervisors have declared a state of emergency authorized under Iowa State Statute and will execute the expenditure of emergency funds from all available sources, the invoking of mutual aid agreements, and the applying to the State of Iowa for assistance. [2020-025]

The Sheriff and Auditor led the discussion regarding access to public buildings during the COVID-19 public health emergency. Amongst various health related security measures to be implemented at the Courthouse, the west (handicapped) entrance to the Courthouse will become the only access in to the Courthouse, with an attendant at the security window in the lobby area during normal business hours (to be staffed by various offices) to verify all persons accessing the building pass a health screening survey and have either an appointment with a specific office, a scheduled court hearing or other court matter, or are employed within the building, and that a payment/document drop box will be available to the public in the vestibule before reaching the screening area. A health screening document will be provided to County staff in all other County buildings to use for screening of employees and when screening for limited public access into those facilities.

The Auditor and Attorney led the discussion regarding public meeting schedules, alternate locations, and alternate communication methods. Several options were discussed including the possible use of the Monticello City Council chambers, and various remote access options. A web-based remote meeting software will be used for the March 24, 2020 meeting to be held at the Courthouse, with physical public access still allowed (subject to change), and subject to health screening questions. Instructions to remotely access the meeting will be provided on all posted and emailed copies of the agenda.

The Emergency Management Coordinator led the discussion regarding the possible use of various County resources to assist with food deliveries to home-bound families, with a focus on home-bound senior citizens, and reviewed a request from HACAP to provide deliveries of food to home-bound families.

Moved by Oswald seconded by Rohwedder to authorize the use of JETS vehicles and staff to assist with meal deliveries for home-bound families, with a focus on home-bound senior citizens. All aye. Motion carried.

The Emergency Management Coordinator also provided information from the U.S. Small Business Administration regarding possible assistance for small businesses in Iowa impacted by the COVID-19 public health emergency.

The Auditor led the discussion regarding compensation options for County employees who cannot be at work, or whose hours have been reduced, due to the COVID-19 public health emergency, and provided an update on new unemployment benefits available to Iowa’s workforce impacted by the public health emergency, as well as an update on the status of federal legislation that is proposed to provide benefits to the workforce impacted by the public health emergency.

Moved by Zirkelbach seconded by Rohwedder to provide the following benefits, until further notice, to County employees impacted by the COVID-19 public health emergency:

Sick pay is to be used as defined in the employee handbook or union contract, with the following exceptions:

* The waiting period for new employees to use sick leave has been waived.
* Sick leave may be used to care for the employee’s spouse or child. The three-day per year limitation has been temporarily suspended.
* If an employee’s sick leave accruals have been exhausted, they may request an advance of up to 18 days (one-year accrual) – subject to a written agreement that any negative balance at the end of employment will be deducted from the employee’s last paycheck.
* Proof of illness provisions have been temporarily waived, subject to the discretion of the department head.

Vacation pay may be used for absences for other purposes related to this public health emergency, including situations where day care services are no longer available for an employee’s children due to this public health emergency. If an employee has exhausted their vacation leave accruals, or is not yet eligible to use vacation leave, they may request an advance of up to five days (one week) to be used for purposes related to this public health emergency – subject to a written agreement that any negative balance at the end of employment will be deducted from the employee’s last paycheck.

Benefit eligibility will not be reduced during this public health emergency for persons employed by Jones County, however, employees will be required to continue to contribute their portion of any benefit, i.e. health insurance.

All aye. Motion carried.

The Attorney presented a request from the State Judicial Branch to clarify the Board’s March 17, 2020 action to close the Jones County Courthouse and all County facilities to public access.

Moved by Oswald seconded by Zirkelbach to further clarify the Board’s March 17, 2020 action to close the Jones County Courthouse and all County facilities to public access should not be read so as to close, cancel, or continue scheduled court hearings, and that persons with scheduled court hearings that may be impacted by the closing should contact the Clerk of Court or their own attorney regarding said hearings. All aye. Motion carried.

The Auditor provided information on a three-year federal grant awarded to a joint coalition of local law enforcement agencies, and reported that they have requested Jones County serve as the fiscal agent for the grant, and that the Area Substance Abuse Council will be hiring one full-time employee and one part-time employee to provide the services the grant funding will pay for.

Moved by Zirkelbach seconded by Oswald for Jones County to serve as the fiscal agent for the Comprehensive Opioid Abuse Program (COAP) grant awarded to a joint coalition of local law enforcement agencies by the Office of Drug Control Policy for a pre-arrest and post-arrest diversion program to be administered by the Area Substance Abuse Council. All aye. Motion carried. (Auditor’s note: The COAP grant program has subsequently been renamed to COSSAP – Comprehensive Opioid, Stimulant, and Substance Abuse Program.)

Supervisor Oswald provided an update on efforts by Iowa Workforce Development to merge various workforce regions in the state, noting that every county within each proposed merged region must agree to the merger.

The Emergency Management Coordinator requested to temporarily repurpose the Courthouse conference room into an Emergency Operations Center (EOC) during the COVID-19 public health emergency, and noted that access to the room would be limited. The Board granted her request.

Moved by Oswald seconded by Rohwedder to adjourn at 6:31 p.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman

March 24, 2020 9:00 a.m.

The Jones County Board of Supervisors met in regular session. Present Chairman Manternach, Supervisors Eaken (by remote participation), Oswald, Rohwedder, and Zirkelbach.

*Due to the COVID-19 public health emergency, and to abide by health safety and social distancing guidelines, remote participation to this meeting was provided by electronic video and audio streaming via remote meeting software, with audio only access also available by telephone. Said remote participation electronic meeting access is permitted via a Proclamation of Disaster Emergency issued by Governor Kim Reynolds on March 19, 2020. Limited physical in-person access to the public was permitted at this meeting. Full instructions for access via remote participation were included on the meeting agenda which was posted on the east, west, and north exterior doors of the Courthouse, the County web-site, and was emailed to the list of fifty-seven individuals who are typically emailed the agenda for Board of Supervisors’ meetings.*

The Emergency Management Coordinator and Public Health Coordinator met with the Board to provide an update on emergency preparedness activities to address the COVID-19 public health emergency, including updated isolation guidelines issued by the Iowa Department of Public Health, grant funds available for a food distribution program for Jones County residents, particularly the most vulnerable groups who are ill or homebound and the desire to collaborate with the Senior Dining and JETS departments for that program, the expansion of food distribution programs provided by the schools for children 0 to 18 years of age, and provisions being made to obtain personal protective equipment for health care workers and first responders.

The Board also discussed a request from a local agriculture-related business to be designated as an essential service during this public health emergency. The Board noted that those types of designations would likely come through proclamation of the Governor.

The Chairman, Vice-Chairman, and Auditor presented information from a meeting on March 23, 2020 of elected officials (Attorney, Auditor, Recorder, Sheriff, Treasurer, and two Board members), and the Emergency Management Coordinator and Public Health staff, and presented a recommendation to establish all County staff as essential services personnel, noting that the designation could be more limited in scope as the public health emergency situation changes. The Auditor also provided information regarding limitations on the County’s ability to restrict non-work related travel for employees.

The Treasurer provided additional input, and shared concerns as to workforce implications if more stringent isolation measures were issued by the Governor.

Supervisor Oswald shared information issued by the Governor on March 21, 2020 encouraging the Auditor, Recorder, and Treasurer offices across the state to remain open and accessible to Iowans and to continue to maintain essential services to minimize the impact on Iowa’s economy. The Auditor reported that two Emergency Election Directives, and other directives, have already been issued by the Iowa Secretary of State noting that the June 2, 2020 Primary Election will be held as scheduled, that county auditors must provide the required related services, and that amongst other temporary changes, the absentee mailing period has been expanded from twenty-nine days to forty days prior to the election.

Moved by Oswald seconded by Zirkelbach to designate, until further notice, all county personnel as essential services personnel during this COVID-19 public health emergency, due to their various public safety, public health, and critical governmental infrastructure duties and responsibilities, with isolation and quarantine recommendations for said employees per the most recently available guidance for essential services personnel from the Iowa Department of Public Health, and further, that department heads may apply the more stringent isolation and quarantine recommendations for non-essential services personnel per the Iowa Department of Public Health after considering additional factors, such as the category of possible exposure, work space proximity to other employees, critical duties, the employee’s ability to work remotely from other employees, and the ability to uniformly apply those considerations to other similarly situated employees in that department’s work environment. All aye. Motion carried.

The Auditor shared a press release from the State Auditor noting that local governments may provide some assistance promoting small businesses during this public health emergency, and that she had received approval from that office to use county web-sites and other social media outlets to promote small businesses as long as that communication met the provisions of the State Auditor’s March 22, 2020 press release. She also summarized the various provisions of the Emergency Election Directives from the Iowa Secretary of State.

Moved by Rohwedder seconded by Zirkelbach to approve the minutes of the March 17, 2020, and March 18, 2020 meetings. All aye. Motion carried.

Moved by Oswald seconded by Eaken to approve the payroll for the period ending March 15, 2020, as certified by the department heads. All aye. Motion carried.

Moved by Zirkelbach seconded by Rohwedder to void check #173316 in the amount of $64.00, dated February 18, 2020, made payable to Iowa Association of Naturalists; and corresponding claim #2002-0235, submitted by the Conservation Department, with reason being the conference and corresponding registration fees have been cancelled. All aye. Motion carried.

Moved by Zirkelbach second by Rohwedder to acknowledge receipt of a manure management plan from Bowers Management, LLC for a facility to be located in Section 2 of Rome Township, with the County Auditor to retain the document in a temporary file for public access for one year. All aye. Motion carried.

Moved by Rohwedder seconded by Eaken to make of record the Conservation Board’s appointment of Lenny Mais for seasonal employment at $10.75 per hour, effective March 23, 2020. All aye. Motion carried.

The Board reviewed recently provided information from Dr. Weston regarding his previous request for a fee increase for medical examiner duties, which have remained at $100 per case since February of 2001.

Moved by Oswald seconded by Eaken to establish the fees for medical examiner services effective July 1, 2020 as follows:

* + Medical Examiner Investigator: $125 for death investigation plus $50 for data submission services to the State of Iowa.
  + Medical Examiner: $100 to review each death investigation report, plus $125 for death investigation services if investigating the case in lieu of the Medical Examiner Investigator.

All aye. Motion carried.

Moved by Zirkelbach seconded by Rohwedder to accept sealed bids for placement of road rock on approximately 190 miles of various secondary roads until 9:00 a.m. on April 14, 2020. All aye. Motion carried.

The Auditor requested further clarification of the Board’s action at the March 18, 2020 meeting establishing compensation for COVID-19 related employee absences, more specifically if employees would be allowed to voluntarily take unpaid time off even if they had eligible paid leave available.

Moved by Zirkelbach seconded by Oswald to table action until the March 31, 2020 meeting on a request to allow employees to voluntarily take unpaid time off even if they had eligible paid leave available, for COVID-19 related absences. All aye. Motion carried.

Moved by Rohwedder seconded by Oswald to authorize the Board Chairman to sign a Memorandum of Understanding (M.O.U.) with P.P.M.E. Local 2003 regarding the additional benefits authorized at the March 18, 2020 meeting for COVID-19 related to employee absences, if said M.O.U. reflected the same additional benefit provisions. All aye. Motion carried.

The Auditor provided an update on the newly adopted federal Families First Coronavirus Response Act, noting that closer review of the legislation will be taking place prior to its April 2, 2020 implementation, and that she has been in contact with the County’s human resources consultant regarding the legislation. She also provided a brief update on the Courthouse improvement projects, and health screening and security provisions at the Courthouse.

Supervisor Oswald inquired as to whether the Community Services Director had been contacted by the Board Chairman about the importance of being available in the Community Services Office to take phone calls from the public, noting the anticipated increase in need for general assistance services and mental health services due to the impact of the COVID-19 public health emergency.

The Board members provided brief updates on upcoming committee meetings, noting that most are now being held with remote access participation opportunities.

The Auditor provided an update on potential increases in election related costs due to the COVID-19 public health emergency, such as additional interest in absentee voting which increases mailing related costs, and health security provisions.

Supervisor Oswald noted that the elected officials (Attorney, Auditor, Recorder, Sheriff, Treasurer, and two Board members), and the Emergency Management Coordinator and Public Health staff, are planning to meet weekly to share updates, and address concerns and contingency planning related to the COVID-19 public health emergency, with the two Board members then able to share with the full Board at their next meeting, along with any recommendations for possible action by the full Board at regular or special meetings. The Board agreed that additional Board meetings may become necessary during this public health emergency.

Moved by Oswald seconded by Eaken to adjourn at 10:34 a.m. All aye. Motion carried.

Attest: Janine Sulzner, Auditor Wayne Manternach, Chairman